

REGIONAL SCHOOL UNIT 40

Friendship • Union • Waldoboro • Warren • Washington
1070 Heald Highway, PO Box 701, Union, Maine 04862
207.785.2277

Steve Nolan, Superintendent
Kimberly Schroeter, Director of Instruction

Karla Miller, Business Manager
Karen Etheridge, Director of Special Services

Board of Directors Meeting Thursday, June 2, 2016 Medomak Middle School

MINUTES

School Board Members: Erik Amundsen, Sara Andrews, Guy Bourrie, Tod Brown, Cheryl Cichowski, Seth Hall, Natasha Irving (arrived at 7:05 p.m.), Danny Jackson, Lynda Letteney, Sandra O'Farrell, Dorothy Robinson, Errol Silvestri, Brooke Simmons, Bob Williams, Dennis Wooster

Student Representatives: Patrick White, Jake Faria (arrived at 7:07 p.m.)

I. The meeting was called to order by Chair Danny Jackson at 7:02 p.m.

A. Call to Order

1. Pledge of Allegiance
2. Declaration of Quorum: 720 of 945
3. Note Absences: Cheryl Cichowski, Errol Silvestri, Bob Williams
4. Adjustments to the Agenda
 - a. Remove Educational Issues presentation by Food Corps – could not make it tonight

II. Presentations

- Mid-Coast School of Technology Skills/USA Gold Medal Winner in the Community Service contest – Olivia Wheeler
- Science Olympiad Team
- 2016 Retiring Teachers
 - ★ Ann Holland
 - ★ Nina Ruit
 - ★ Charlyn Dickens
 - ★ Kathy Ianello
 - ★ Cathleen Jack

III. Audience with the Public

IV. Consent Agenda –

Motion to approve Minutes of May 19, 2016: Erik Amundsen
Simmons Vote: 720 of 945

Second: Brooke

V. Superintendent and/or Chair Reports

A. Superintendent's Report

1. Attached

B. Board Chair's Report

1. Attached

C. Business Manager's Report

1. Attached

D. Student Representative(s) Report

1. Attached

VI. Reports from Schools

VII. Educational Issues

~~FoodCorps – Alexis Zimba~~

VIII. Action Items

- A. Motion to approve a donation from Home Depot of 7 picnic tables to Medomak Middle School: Brooke Simmons Second: Sandra O'Farrell Vote: 793 – 0 – 0
- B. Motion to approve a donation from Warren PTF for \$600.00 to purchase books for use with Kindles for the Warren Community School library: Brooke Simmons
Second: Sandra O'Farrell Vote: 793 – 0 – 0
- C. Motion to approve policies for 1st reading: Guy Bourrie Second: Sandra O'Farrell
Vote: 793 – 0 – 0
 - a. CBI – Evaluation of the Superintendent
 - b. DBC – Annual Budget Adoption Procedure
- D. Motion to approve policies for deletion: Guy Bourrie Second: Sandra O'Farrell
Vote: 793 – 0 – 0
 - a. DA-P – Fiscal Management Procedures
 - b. DBG – Annual Budget Process
 - c. DI – Fiscal Accounting and Reporting
 - d. DIC – Budget Oversight and Administration

IX. Committee Reports

- A. Curriculum Committee – June 7th @ 5:00 p.m. – MMS
- B. Finance Committee – June 14th @ 5:00 p.m. – Central Office
- C. Policy Committee – June 28th @ 5:00 p.m. – Central Office
- D. Facilities-Transportation Committee – August TBD @ 4:30 p.m. – Central Office
- E. Personnel Committee – TBD @ 5:30 p.m. – MMS

X. Region 8 Board - June 22nd @ 7:00 p.m. - MCST

XI. The meeting Adjourned at 8:10 p.m.

All meetings of the Board, except executive sessions, will be open to the public. All actions of the Board will be taken openly and the deliberations leading to Board action will likewise be conducted openly. The public and district employees are encouraged to attend Board meetings. A time of up to thirty minutes in duration for comments by visitors at Board meetings will be scheduled at the beginning of the Board's agenda. Board committee meetings are open to the public. Public input is welcomed but the Board Chair may need to limit discussion.

REGIONAL SCHOOL UNIT 40

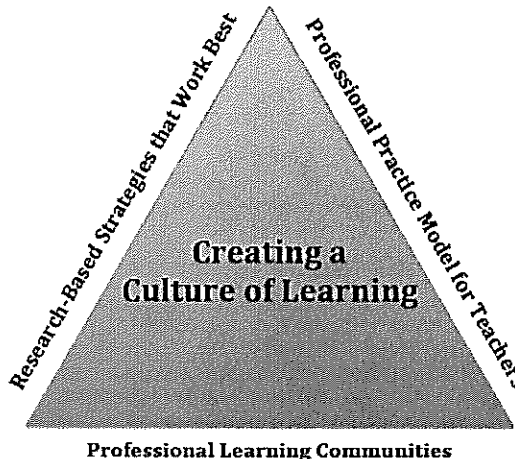
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Steve Nolan, Superintendent
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Karla Miller, Business Manager
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To: Members of the Board of Directors
From: Steve Nolan
Date: May 27, 2016
Subject: Board Agenda for June 2, 2016

- I. Opening
- II. Presentations
- III. Audience with the Public
- IV. Consent Agenda
- V. Superintendent and/or Chair Reports



A. Superintendent's Report

1. Congratulations and best wishes to our 2016 retirees!
 - ★ Ann Holland
 - ★ Nina Ruit
 - ★ Charlyn Dickens
 - ★ Kathy Ianello
 - ★ Cathleen Jack
2. I have accepted resignations from the following employees:
 - Jesse Langford - Teacher - MVHS
 - Keri Vilchinsky - Teacher - MVHS
 - Thomas Stott - Teacher - Prescott, Union, Friendship
 - Michelle Slack - Teacher - WCS
 - Linda Hoffman - Teacher - K-6 district
 - Laura Lynch - Teacher - Miller
 - Christine Simmonds - Teacher - MMS
 - Melissa Tardiff - Teacher - WCS
 - Eva Benner - Teacher - Union
 - Cassandra Alley - Teacher - WCS
 - Gauthama Thompson - Ed Tech - MVHS
 - Melissa Sproul - Ed Tech - MMS
 - Debra Winchenbach - Food Service - MVHS
 - Donna Jameson - Food Service - FVS
 - Anne Beverage - Food Service - MMS

3. I have approved a leave of absence without pay for Leah Newell – Teacher - WCS for the 2016-17 school year.
4. Before the school year school ends, we're working to provide each principal with a roster of staff working in each school with expiration dates for certification, authorization and approval. I've prepared a summary of key points from Department of Education Rule Chapter 115 and have included the document in this Board packet for your review.
5. I will provide you with a confidential copy of our district comprehensive emergency management plan first developed and approved in 2013 for your review. Ken Desmond from the Lincoln County Emergency Management Agency is currently reviewing the plan. You will be asked to approve the plan at our June 16th Board meeting.

VI. Reports from Schools

VII. Educational Issues

VIII. Action Items

- A. Approve a donation from Lowe's of 7 picnic tables to Medomak Middle School

You will be asked to approve a donation in excess of \$500 to Medomak Middle School.

- B. Approve a donation from Warren PTF for \$600.00 to purchase books for use with Kindles for the Warren Community School library

You will be asked to approve a donation in excess of \$500 to Warren Community School.

- C. Approve policies for 1st reading

You will be asked to approve for 1st reading the policies on the agenda. Please review the policies included in this Board packet.

- D. Approve policies for deletion

You will be asked to approve for deletion the policies on the agenda. Please review the policies included in this Board packet.

IX. Committee Reports

X. Region 8 Board

XI. Adjournment

Board Chair Report 06/02/16

- 1) I attended the district-wide choral concert at MVHS on 5/24/16. The students did a wonderful job! It was nice seeing administrators their supporting the students. I also saw Brooke there as well.
- 2) I attended the MVHS Academic Achievement Awards/Top 8 on 5/26/16. I appreciate the administration and staff putting this together to honor the students.
- 3) I attended the district-wide band concert at MVHS on 6/1/16. It was nice to see all the students coming together for this concert. It was amazing how well the students did on their final song when they all played together. Administrators were there and I saw Lynda Letteney there as well.
- 4) I know this is early but I want board members to start thinking about what committees they would like to be on for next year. We will be signing up for committees at the first meeting in July.

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June 2, 2016

To: School Board Members
From: Karla Miller, Business Manger
Re: Board Report for Business Office, Facilities, Food Service and Transportation

Business Office

- ✓ Thank you to all the school board members who participated in the District Budget Meeting on May 17th.
- ✓ The School Revolving Renovation Fund bond closed on May 11th and equipment orders have been placed for the Prescott air quality project.
- ✓ At their May 10th meeting, the Finance Committee awarded our banking services to Camden National Bank. Colleen and I met with Alli Young from Camden National on the 24th to begin the process of opening accounts.
- ✓ I attended the Tri-State Business Manager Conference in New Hampshire May 18 – 20th. I attended sessions on facility maintenance, transportation, changes in the fair labor standards act and dealing with fraud.
- ✓ The auditors will be here June 8th – 10th for their interim work and then again July 25th – 29th for their field work.

Facilities & Maintenance

- ✓ The waiver for the Union Elementary underground oil tank was not approved. The oil has to be removed from the tank. George is working with Maritime Energy on our options.
- ✓ Maintenance is working on completing projects from the FY 2016 repairs and maintenance list.

Transportation

- ✓ Transportation is once again in full swing with spring sports and field trips.

Food Service

- ✓ Miller School received the Fresh Fruit and Vegetable grant for the 2016-17 school year.
- ✓ The Capitol Area Co-Op (which RSU 40 belongs to), awarded bids to Dennis Paper for the prime bid (major products used), Bimbo (Beem-bo) for bread, and Oakhurst Dairy for the milk bid. The bid was determined by cost of product.
- ✓ Storm is reaching out to see if there are more local farmers that would like to do business with RSU 40. Spears Farm delivers to all of our schools which is why they receive so much of our business.