

REGIONAL SCHOOL UNIT 40
Friendship • Union • Waldoboro • Warren • Washington
1070 Heald Highway, PO Box 701, Union, Maine 04862
207.785.2277

Steve Nolan, Superintendent
Kimberly Schroeter, Director of Instruction

Karla Miller, Business Manager
Karen Etheridge, Director of Special Services

Board of Directors Meeting
Thursday, September 1, 2016
Medomak Middle School

Minutes

School Board Members: Erik Amundsen, Sara Andrews, Guy Bourrie, Tod Brown, Cheryl Cichowski, Seth Hall, Gail Hawes, Natasha Irving, Danny Jackson, Lynda Letteney, Sandra O'Farrell, Dorothy Robinson, Errol Silvestri, Brooke Simmons, Bob Williams, Dennis Wooster

I. Opening

A. Call to Order 7: p.m.

1. Pledge of Allegiance
2. Declaration of Quorum – 803 of 1000
3. Note Absences – Tod Brown, Gail Hawes (arrived at 7:11 p.m. – quorum is 858 of 1000), Seth Hall (arrived at 7:18 p.m. – quorum is 931 of 1000)
4. Adjustments to the Agenda – N/A

II. Presentations

III. Audience with the Public

IV. Consent Agenda – Approve Minutes of August 18, 2016 (with corrections)
Motion: Lynda Letteney Second: Dennis Wooster Vote: 620 – 0 – 183 (Erik Amundsen, Sandra O'Farrell, Bob Williams)

V. Superintendent and/or Chair Reports

A. Superintendent's Report

1. Attached

B. Board Chair's Report

1. Attached

C. Business Manager's Report

1. Attached

D. Student Representative(s) Report

1. Attached

V. Reports from Schools

VI. Educational Issues

Children's Internet Protection Act (CIPA) – Linda Trenholm

VII. Action Items

A. Approve nomination of the following:

- a. Ellen Spring – District Librarian – District Wide
- b. Joseph Wainer – Music Teacher – FVS, Prescott and Union Schools
- c. Beth Zdrojowy – Music Teacher – WCS
- d. Lindsey Jones – Grade 3 Teacher – Miller

Motion: Guy Bourrie Second: Erik Amundsen Vote: 889 – 0 – 42
(Brooke Simmons)

VIII. Committee Reports

- A. Finance Committee – September 15th @ 6:30 p.m. – FVS
- B. Policy Committee – September 6th @ 5:00 p.m. – MMS
- C. Facilities-Transportation Committee – September 8th @ 4:30 p.m. – Warren
- D. Curriculum Committee – September 15th @ 5:30 p.m. – FVS
- E. Personnel Committee – TBD @ 5:00 p.m. – MMS

IX. Region 8 Board – September 28th @ 7:00 p.m. – MCST

X. Adjournment at 7:41 p.m.

All meetings of the Board, except executive sessions, will be open to the public. All actions of the Board will be taken openly and the deliberations leading to Board action will likewise be conducted openly. The public and district employees are encouraged to attend Board meetings. A time of up to thirty minutes in duration for comments by visitors at Board meetings will be scheduled at the beginning of the Board's agenda. Board committee meetings are open to the public. Public input is welcomed but the Board Chair may need to limit discussion.

REGIONAL SCHOOL UNIT 40

Friendship • Union • Waldoboro • Warren • Washington
1070 Heald Highway, PO Box 701, Union, Maine 04862
207.785.2277

Steve Nolan, Superintendent
Kimberly Schroeter, Director of Instruction

Karla Miller, Business Manager
Karen Etheridge, Director of Special Services

To: Members of the Board of Directors
From: Steve Nolan
Date: August 26, 2016
Subject: Board Agenda for September 1, 2016

- I. Opening
- II. Presentations
- III. Audience with the Public
- IV. Consent Agenda
- V. Superintendent and/or Chair Reports

A. Superintendent's Report

1. Resignations
 - Katherine Strout - Ed Tech III - WCS
 - Jason Northrop - Ed Tech III - MVHS
2. Leave of Absence
 - Laurie Brown - Grade 3 Teacher - Miller
3. We welcomed back our staff on Wednesday, August 24th. In response to staff feedback from last year and in an effort to allow more time to get ready for the opening of school, staff meetings were held at each school on Wednesday morning and staff planned for the opening of school on Wednesday afternoon and Thursday.
4. School opens on Monday, August 29th for students in grades 1-9. Students in grades 10-12 begin on Tuesday, August 30th. And, Pre-K and Kindergarten students will begin on Tuesday, September 6th.



5. As of August 25th we have hired 23 teachers (and related positions), 10 educational technicians, 2 food services, and 1 bus driver

Positions vacant at this time include:

- Custodians (2)
- Educational technician
- Gifted & talented teacher
- Guidance counselors (2)
- Health aide
- Music teacher
- Speech and language pathologist
- Substitute teachers, bus drivers, custodians and food services

6. The State Board of Education has requested that we host their September 14th meeting at Medomak Valley High School.

VI. Reports from Schools

VII. Educational Issues

VIII. Action Items

A. Approve nominations of the following:

You will be asked to approve nominations included on the Board agenda. Please review the nomination forms included in this Board packet.

IX. Committee Reports

X. Region 8 Board

XI. Adjournment

REGIONAL SCHOOL UNIT 40

Friendship • Union • Waldoboro • Warren • Washington
1070 Heald Highway, PO Box 701, Union, Maine 04862
207.785.2277

Steve Nolan, Superintendent
Kimberly Schroeter, Director of Instruction

Karla Miller, Business Manager
Karen Etheridge, Director of Special Services

September 1, 2016

To: School Board Members
From: Karla Miller, Business Manger
Re: Board Report for Business Office, Facilities, Food Service and Transportation

Business Office

- ✓ The business office has been busy getting ready for the start of the new school year; accounts payable paying the invoices for bond items and new school year supply items and payroll entering new personnel into the payroll software system and getting ready for the first payroll in September
- ✓ The business office postponed new accounting software installation until this year and we are now preparing for the switch over to Infinite Visions October 1st
- ✓ I should have a draft audit report by Monday, August 29th for review and to begin writing the Management Discussion and Analysis for the report

Facilities & Maintenance

- ✓ Bond furniture/fixtures are still arriving each day. Playground equipment will be installed this weekend at Miller, Prescott and Union
- ✓ The projects/repair items are continuing. There is a link on our website to pictures of the repairs and maintenance projects as they happen
- ✓ I have attached our latest "Weekly Progress Report" from Siemens on the Prescott air quality project
 - As part of the air quality project, air was tested for mold and air quality. There was no mold, which is good, but VOCs (volatile organic compounds) were elevated so we should really see a difference after the ventilation system is running

Transportation

- ✓ Transportation is starting up again. All bus drivers were at Central Office on August 24th for training

Food Service

- ✓ Congratulations to Food Service!! We received notice from Maine General Health that all schools in RSU 40 achieved 2016 Let's Go! Smarter Lunchroom recognition
- ✓ New stoves have arrived at Miller School, Prescott Memorial and Medomak Valley
- ✓ Kitchen managers were at Central Office on August 24th for a kickoff meeting and annual training



SIEMENS

Weekly Progress Report » RSU 40 » August 26, 2016

Recap of previous week's progress

- Rooftop ventilation is balanced and operating
- Automation is complete
- Emergency equipment has been reconnected

Open Items:

- Lift to be removed
- Platform to be modified for filter access

Budget Review:

- Pay application no.1 approved 7/20

Week ahead schedule update:

- Automation to complete boiler relay

Student Rep Report

9/1/16

Jake Faria and Patrick White

Another summer gone seemingly too quickly, and students are once again back to school. For freshmen, this will be the beginning of a great four years, and for seniors this will be their last ride before heading off to college, into the workforce, and everywhere in between.

The PAWS arrived a week before the freshmen arrived for the first day to plan for freshmen orientation, which took place one day before the rest of the student body started. It was a fun, informative day for all that ended with the best way to cap off a day, an ice cream social!

Rehearsals for the fall musical, Cinderella, have started, and the cast is already hard at work to put on an incredible show as always.

Sports are underway, the golf team recently defeated Mt View, and the soccer teams open tomorrow versus Oceanside while football plays Saturday against Dirigo. Good luck to all the teams.

Homecoming and spirit week are on the horizon, and the four classes should be competitive in an always entertaining and fun homecoming.