

# REGIONAL SCHOOL UNIT 40

Friendship • Union • Waldoboro • Warren • Washington  
1070 Heald Highway, PO Box 701, Union, Maine 04862  
207.785.2277

Steve Nolan, Superintendent  
Christina Wotton, Director of Instruction

Karla Miller, Business Manager  
Karen Brackett, Director of Special Services

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## Board of Directors Meeting Thursday, July 18, 2019 Central Office 7:00 p.m.

**School Board Members:** Erik Amundsen, Sara Andrews, Guy Bourrie, Richard Butler, Staci Bowman, Morgan Hynd, Danny Jackson, Lynda Letteney, Sandra O'Farrell, Errol Silvestri, Brooke Simmons, Matthew Speno, Julie Swindler, Emily Trask-Eaton, Melvin Williams, Robert Williams

**Student Representatives:** Sadie Cohen, Sean Sebrey

### Minutes

#### I. Call to Order at 7:00 p.m.

- A. Pledge of Allegiance
- B. Declaration of Quorum – 889 of 1000
- C. Note Absences
  - 1. Excused: Sara Andrews, Brooke Simmons
- D. Reorganization of the Board
  - 1. Election of Chair – Danny Jackson  
Motion: Guy Bourrie      Second: Erik Amundsen      Vote: Unanimous Consent
  - 2. Election of Vice-Chair – Errol Silvestri  
Motion: Erik Amundsen      Second: Lynda Letteney      Vote: Unanimous Consent
  - 3. Committee assignments
- E. Additions/Adjustments to the Agenda

#### II. Executive Session 1 M.R.S. §405(6)(A) Personnel

Motion: Guy Bourrie      Second: Sandra O'Farrell      Vote: 889 – 0 – 0  
Time In: 7:05 p.m.      Time Out: 7:14 p.m.

- A. Action as a result of Executive Session – there was no action as a result of Executive Session

#### III. Audience with the Public

#### IV. Consent Agenda – Approve Minutes of June 20, 2019

Motion: Matthew Speno      Second: Errol Silvestri      Vote: 523 – 0 – 366  
(Guy Bourrie, Staci Bowman, Lynda Letteney, Sandra O'Farrell, Matthew Speno, Robert Williams)

**V. Superintendent and/or Chair Reports**

- A. Superintendent’s Report
- B. Board Chair’s Report
  - 1. Committee meeting calendar for 2019 – 20
- C. Business Manager’s Report

**VI. Educational Issues – Elementary and Secondary Education Act (ESEA), Christina Wotton**

**VII. Action Items**

- A. Approve teacher nominations
  - 1. Sophie Cohen – Teacher – Medomak Valley High School
  - 2. Ashlee Francis – Teacher – Miller SchoolMotion: Morgan Hynd                      Second: Guy Bourrie                      Vote: 889 – 0 – 0
- B. Approve nomination
  - 1. Ernest Vannah – Transportation Director – District WideMotion: Sandra O’Farrell                      Second: Staci Bowman                      Vote: 889 – 0 – 0
- C. Approve LincolnHealth School-Based Health Center partnership  
Motion: Guy Bourrie                      Second: Emily Trask-Eaton                      Vote: 889 – 0 – 0
- D. Approve breakfast and lunch prices for the 2019-20 school year

	Breakfast				Lunch			
	Pre-K - 8	9 - 12	Reduced	Adult	Pre-K - 8	9 - 12	Reduced	Adult
2018-19	\$1.50	\$2.00	no cost	\$2.50	\$2.80	\$3.00	\$0.40	\$5.00
2019-20	\$1.50	\$2.00	no cost	\$2.50	\$3.00	\$3.50	\$0.40	\$5.00

Motion: Erik Amundsen                      Second: Melvin Williams                      Vote: 820 – 69 – 0  
(Julie Swindler)

- E. Approve nominations for the Personnel/Negotiations Committee – Julie Swindler, Lynda Letteney, Melvin Williams, Staci Bowman, Emily Trask-Eaton, Brooke Simmons  
Motion: Erik Amundsen                      Second: Guy Bourrie                      Vote: 889 – 0 – 0
- F. Approve nomination for the Dropout Prevention Committee – Brooke Simmons  
Motion: Guy Bourrie                      Second: Sandra O’Farrell                      Vote: 889 – 0 – 0
- G. Approve nominations for the Region 8 Cooperative Board – Matthew Speno, Seth Hall, Danny Jackson  
Motion: Erik Amundsen                      Second: Robert Williams                      Vote: 889 – 0 – 0

- H. Approve transfer of funds between warrant articles  
 Motion: Melvin Williams                      Second: Matthew Speno                      Vote: 889 – 0 – 0
- I. Approve 0.5 music teacher position  
 Motion: Lynda Letteney                      Second: Morgan Hynd                      Vote: 889 – 0 – 0
- J. Approve job descriptions as recommended by the Personnel/Negotiations Committee
1. Bus Driver
  2. Custodian
  3. Head Custodian
  4. Education Technician I
  5. Education Technician II
  6. Education Technician III
  7. Maintenance Worker
  8. School Secretary
- Request by Guy Bourrie to divide the question removing #9 from the group  
 Motion: Morgan Hynd                      Second: Melvin Williams                      Vote: 889 – 0 – 0
9. Director of Instruction/Assistant Superintendent  
 Motion: Errol Silvestri                      Second: Robert Williams                      Vote:
- Friendly amendment to adopt the Director of Instruction job description with the  
 Assistant Superintendent duties: Errol Silvestri                      Second: Robert Williams  
 Vote: 747 – 142 – 0 (Richard Butler, Lynda Letteney)
- K. Approve Director of Instruction salary of \$105,853 effective July 1, 2019  
 Motion: Guy Bourrie                      Second: Erik Amundsen                      Vote: 765 – 124 – 0  
 (Richard Butler, Staci Bowman)
- L. Approve policies for 2<sup>nd</sup> reading
1. IKF – Graduation Requirements
  2. JFCK – Student Use of Privately Owned Electronic Devices at School
  3. JFCK-R - Student Use of Privately Owned Electronic Devices at School Procedure
  4. JKAA – Use of Physical Restraint and Seclusion
  5. JLCD – Administering Medication to Students
  6. JRA – Student Records and Information
  7. JRA-E – Annual Notice Student Records and Information Rights
  8. JRA-R – Student Records and Information Procedure
- Motion: Guy Bourrie                      Second: Erik Amundsen                      Vote: 889 – 0 – 0
- M. Approve policy for deletion
1. JLCDA – Administering Medical Marijuana to Students  
 Motion: Guy Bourrie                      Second: Staci Bowman                      Vote: 889 – 0 – 0

**VIII. Executive Session 1 M.R.S. §405(6)(A) Personnel**

Motion: Sandra O'Farrell

Second: Julie Swindler

Vote: 889 - 0 - 0

Time In: 9:20 p.m.

Time Out: 9:28 p.m.

- A. Action as a result of Executive Session – there was no action as a result of Executive Session

**IX. Committee Meetings**

- A. Finance – TBD @ 5:00 p.m. – Central Office

- X. Board Meeting – August 1<sup>st</sup> @ 7:00 p.m. – Central Office

- XI. Region 8 Board Meeting – August 28<sup>th</sup> @ 7:00 p.m. – Region 8

- XII. Adjourned at 9:31 p.m.

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**Steve Nolan, Secretary**

All meetings of the Board, except executive sessions, will be open to the public. All actions of the Board will be taken openly and the deliberations leading to Board action will likewise be conducted openly. The public and district employees are encouraged to attend Board meetings. A time of up to thirty minutes in duration for comments by visitors at Board meetings will be scheduled at the beginning of the Board's agenda. Board committee meetings are open to the public. Public input is welcomed but the Board Chair may need to limit discussion.

*Regional School Unit 40 promotes a fragrance-free workplace. Thank you for not wearing any of the following during your visit: cologne, aftershave lotion, perfume, perfumed hand lotion, fragranced hair products, scented laundry detergent and/or similar products. Students and staff thank you for keeping our environment safe.*

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 AMERICAN  
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