

REGIONAL SCHOOL UNIT 40

Friendship • Union • Waldoboro • Warren • Washington
1070 Heald Highway, PO Box 701, Union, Maine 04862
207.785.2277

Steve Nolan, Superintendent
Kimberly Schroeter, Director of Instruction

Karla Miller, Business Manager
Karen Etheridge, Director of Special Services

Board of Directors Meeting Thursday, February 4, 2016 Medomak Middle School

MINUTES

School Board Members: Erik Amundsen, Sara Andrews, Guy Bourrie, Tod Brown, Cheryl Cichowski, Dana Dow, Danny Jackson, Lynda Letteney, Sandra O'Farrell, Dorothy Robinson, Errol Silvestri, Brooke Simmons, Tara Wellman, Bob Williams, Dennis Wooster

Student Representatives: Sophie Cohen, Patrick White, Jake Faria (Alternate)

I. The meeting was called to order by Chair Danny Jackson at 7:00 p.m.

1. Pledge of Allegiance
2. Declaration of Quorum – 509 out of 854
3. Note Absences: Guy Bourrie, Tod Brown, Cheryl Cichowski, Dorothy Robinson, Brooke Simmons, Tara Wellman
4. Adjustments to the Agenda –
 - a. Remove Action Item D. Motion to approve student trip to Spain spring 2017 – Medomak Valley High School

II. Audience with the Public –

II. Consent Agenda

Motion to approve the Minutes of January 21, 2016: Errol Silvestri
Second: Sandra O'Farrell Vote: 367 – 0 – 142

IV. Superintendent and/or Chair Reports

A. Superintendent's Report

1. Attached

B. Board Chair's Report

1. Attached

C. Business Manager's Report

1. Attached
2. Our first Budget Committee Meeting for FY 2016-17 begins on Monday, February 8th at Union Elementary School beginning at 6:30 p.m.

3. Our ED 279 State Subsidy Printout has arrived; the preliminary report shows us approximately \$32,000 less than last year
4. RSU 40 has been approved for \$292,000 State Revolving Renovation Fund loan for the Prescott Memorial Air Quality project; 44.41% of this loan has been forgiven and we will only need to repay \$162,323 over five (5) years

D. Student Representative(s) Report

1. Attached

V. Reports from Schools

VI. Presentations –

VII. Educational Issues – Maine Partnerships for Comprehensive Literacy

VIII. Action Items

- A. Motion to approve nomination of Arla Casselman – 0.50 Science Teacher – Medomak Valley High School: Lynda Letteney Second: Bob Williams Vote: 509 – 0 – 0
- B. Motion to approve contract renewals for administrators covered under the Administrator Group collective bargaining agreement: Erik Amundsen
Second: Bob Williams Vote: 363 – 0 – 146

2-year Contract

Andrew Cavanaugh
 Karen Etheridge
 Susan Hall-Taylor
 Deborah Howard
 Justin Kangas
 Christina Labbe
 Matthew Lash
 Julia Levensaler
 Casey Lufkin
 Tamra Philbrook
 Kate Race
 Linda Trenholm
 Christina Wotton

1-year Contract

Beth Ahlholm
 Linda Pease
 Nancy Stover

- C. Motion to approve student trip to the Wang Center in Boston for a production of *The Wizard of Oz*: Sandra O'Farrell Second: Bob Williams Vote: 509 – 0 – 0

~~D. Motion to approve student trip to Spain spring 2017 – Medomak Valley High School:~~

E. Motion to approve donation from Cole Land Transportation Museum of 50 Kindle Fires for Warren Community School: Sandra O'Farrell Second: Bob Williams
Vote: 509 – 0 – 0

F. Motion to approve policies for 1streading: Lynda Letteney Second: Bob Williams
Vote: 509 – 0 – 0

- a. JLF – Reporting Child Abuse and Neglect
- b. JLCB – Immunization of Students
- c. JLCC – Communicable/Infectious Diseases
- d. JLCD – Administering Medication to Students
- e. JLCD-E – Request/Permission to Administer Medication in School
- f. JLCD-EA – Parent/Provider Request to Administer Medical Marijuana at School

G. Motion to approve policies for deletion:

- a. JLC – A – Student Health Philosophy and Personnel
- b. JLC – B – Services to Students
- c. JLC – C – Student Permanent Health Record
- d. JLC – D – Students with HIV/AIDS
- e. JLC – E – RSU40 Immunization of Students
- f. JLC – F – Automated External Defibrillator (AED)
- g. JLC – G – Pediculosis (Lice)

IX. Committee Reports

- A. Budget Committee – February 8th @ 6:30 p.m. – UES
- B. Finance Committee – TBD @ 5:00 p.m. – Central Office
- C. Facilities-Transportation Committee – TBD
- D. Budget Committee – February 22nd @ 6:30 p.m. – Prescott Memorial School
- E. Policy Committee – February 23rd @ 5:00 p.m. – Central Office
- F. Budget Committee – February 29th @ 6:30 p.m. – Friendship Village School
- G. Curriculum Committee – March 1st @ 5:00 p.m. – MMS
- H. Personnel Committee –TBD @ 5:30 p.m. – MMS

X. Region 8 Board – February 24th @ 7:00 p.m. – MCST

XI. Motion to go into Executive Session 1 M.R.S.A. § 405 (6) (A) Employee Contract
Issues: Sandra O'Farrell Second: Errol Silvestri Vote: 509 – 0 – 0

Time In: 8:09 p.m.

Time Out: 9:02 p.m.

XII. Action as the Result of Executive Session

Motion to approve the Superintendent, Business Manager and Director of Instruction contracts as written: Sandra O'Farrell Second: Erik Amundsen
Vote: 509 – 0 – 0

XIII. The meeting adjourned at 9:02 p.m.

All meetings of the Board, except executive sessions, will be open to the public. All actions of the Board will be taken openly and the deliberations leading to Board action will likewise be conducted openly. The public and district employees are encouraged to attend Board meetings. A time of up to thirty minutes in duration for comments by visitors at Board meetings will be scheduled at the beginning of the Board's agenda. Board committee meetings are open to the public. Public input is welcomed but the Board Chair may need to limit discussion.

REGIONAL SCHOOL UNIT 40

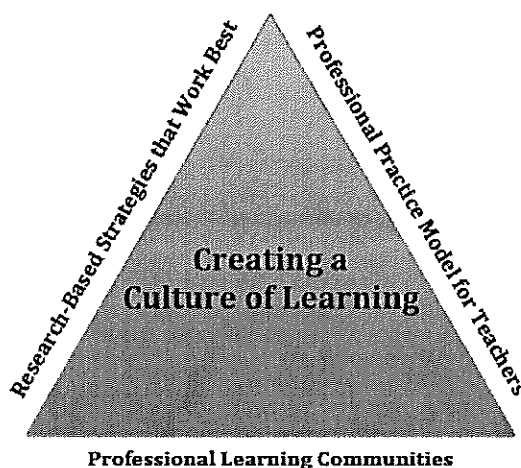
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Steve Nolan, Superintendent
Kimberly Schroeter, Director of Instruction

Karla Miller, Business Manager
Karen Etheridge, Director of Special Services

To: Members of the Board of Directors
From: Steve Nolan
Date: January 29, 2016
Subject: Board Agenda for February 4, 2016

- I. Opening
- II. Audience with the Public
- III. Consent Agenda
- IV. Superintendent and/or Chair Reports



A. Superintendent's Report

1. I met with Union Town Manager Jay Feyler on Thursday, January 28th to discuss opportunities for collaboration between RSU 40 and the Town of Union.
2. Danny and I attended the Waldoboro Comprehensive Planning meeting on Thursday, January 28th to learn about Waldoboro's planning process and offer input about our schools.
3. On Friday, January 29th, Kim and I will attend a Maine Curriculum Leaders' Association meeting at Thomas College to participate in a conversation focused on finding common ground with proficiency-based diplomas.
4. The Maine Department of Education has granted RSU 40 "provisional approval status until the SAU and schools align with the requirements." The following issues were identified based on the school approval report we submitted:
 - Prescott Memorial School: air quality, curriculum, instruction, and assessment;
 - Friendship Village School: curriculum, instruction, and assessment;
 - Medomak Middle School: medication administration training, curriculum, instruction, and assessment;
 - Medomak Valley High School: classrooms adequate to serve purpose and air quality.
 - Miller School: curriculum, instruction, and assessment; and
 - Warren Community School: curriculum, instruction, and assessment;

5. The Mid-Coast Superintendents' Advisory Committee will meet on Thursday, February 4th to continue discussions about 2016-17 district calendar planning.
6. Below is a summary of RSU 40 employment contracts including the number of people in parenthesis and expiration dates. I will share language and wage information about the contracts identified with an asterisk when we meet in executive session.
 - Non-Represented Salary (12) 2013-16*
 - Non-Represented Hourly (8) 2013-16*
 - Business Manager (1) 2014-16*
 - Director of Instruction (1) 2014-16*
 - Superintendent (1) 2016-21*
 - Support Staff (164) 2014-2017
 - Teachers (176) 2015-18
 - Administrative Group (16) 2016-19
 - Contracted Services (18) annually
7. Maine's unemployment rate is at 4% - a 15-year low. Please read the article included in this packet about the challenges employers face attracting qualified candidates.

V. Reports from Schools

VI. Presentations

VII. Educational Issues - Maine Partnerships for Comprehensive Literacy

VIII. Action Items

- A. Approve nomination of Arla Casselman – 0.50 Science Teacher – Medomak Valley High School

You will be asked to approve the nomination of Arla Casselman for a 0.5 teaching position. Arla is a 0.5 science teacher at Medomak Valley High School currently and this would make her a fulltime teacher. The vacancy is a result of staffing and position changes and was unfilled during the first semester.

- B. Approve contract renewals for administrators covered under the Administrator Group collective bargaining agreement

You will be asked to approve contracts for the administrators included on the agenda.

- C. Approve student trip to the Wang Center in Boston for a production of *The Wizard of Oz*

You will be asked to approve an out of state fieldtrip for Drama students to see a production of *The Wizard of Oz*. Please review the information included in this packet.

- D. Approve student trip to Spain spring 2017 – Medomak Valley High School

You will be asked to approve a student trip to Spain. Please review the information included in this packet.

- E. Approve donation from Cole Land Transportation Museum of 50 Kindle Fires for Warren Community School

You will be asked to approve a donation for Warren Community School. See enclosed letter.

- F. Approve policies for 1st reading

You will be asked to approve for 1st reading the policies included on the agenda. Please review the policies included in this packet.

- G. Approve policies for deletion

You will be asked to approve the deletion of the policies included on the agenda. Please review the policies included in this packet.

IX. Committee Reports

X. Region 8 Board

XI. Executive Session 1 M.R.S.A. § 405 (6) (A) Employment Contract Issues

XII. Action as the Result of Executive Session

XIII. Adjournment

Board Chair Report 02/04/16

- 1) On 1/22/16, I attended the Varsity Boys and Girls basketball games at MVHS as they took on Oceanside. It was a jam packed gym with the Panthers coming out victorious in both games.
- 2) On 1/23/16, I attended the 2016 Southern Class B Cheerleading Championship at the Augusta Civic Center. It was great to see our Lady Panthers bring home the Championship! The ladies will go for the gold this coming Saturday in Bangor.
- 3) On 1/26/16, I attended the Varsity Girls and Boys basketball games at MVHS vs Lincoln Academy. It was another packed gym. The girls lost ☹ but the boys won ☺
- 4) On 2/2/16, After the Curriculum Committee Meeting, I was able to catch the last few minutes of the JV Boys basketball game at MVHS as they beat Mt. Ararat in OT by one point. The Varsity Boys also beat Mt. Ararat but by about 30 points.
- 5) You will find in your packet a letter from a student, Chris Shelmerdine, at the high school. He has become an Eagle Scout and will be having his Eagle Scout Court of Honor on 2/20/16 at the Rockland Lodge of Elks. He gave the letter to me and wanted to make sure you all received it.
- 6) I would like to congratulate the Medomak Middle School River Hawks Cheerleading team for winning their sixth straight Busline League Championship.
- 7) I would like to congratulate Steven Thompson, a student at MVHS, for winning the 138lb weight class at the KVAC Wrestling Championships. He was also named the outstanding wrestler of the meet for Class B.
- 8) I would also like to congratulate the MMS Riverhawks 8th Grade Girls Basketball team for winning the Busline League Championship.
- 9) The MVHS JV Varsity team beat Belfast tonight.