

MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 40

Friendship * Waldoboro * Warren * Washington * Union

Policy Committee Minutes—September 8, 2009

The meeting was called to order at 5:01 p.m.

Members present: Danny Jackson, Mary Genthner, Sandra O'Farrell

Members absent: None

Ex-Officio: Bonnie Davis Micue

Administration present: Superintendent Frank Boynton

A quorum was declared.

Adjustments to the Agenda: Superintendent Frank Boynton brought forward a Welcome Brochure to be used by the public at Board meetings.

Review Minutes of August 18, 2009—Mary Genthner motioned and Sandra O'Farrell seconded to approve the minutes of June 16, 2009. Sandra O'Farrell abstained. Motion passed.

Committee Protocol—There were changes brought forward on the Committee Protocols and Procedures. There was discussion on the proposed changes. Mary Genthner motioned and Sandra O'Farrell seconded to approve the Committee Protocols and Procedures. All approved. Motion passed.

Review of requirements from the Maine Department of Labor— There were suggested changes/recommendations brought forward to the Policy Committee on the requirements from the MDOL. The requirements include a Chemical Hygiene Plan, Hazard Communication Program, and Confined Space Program. There was extensive discussion about these requirements. The Committee decided the MDOL procedures were not policies but were procedural plans.

Welcome Brochure—Superintendent Frank brought forward a Welcome Brochure to be used by the public at Board Meetings. There was discussion on this brochure. There will be changes made and those changes will be brought to the next Policy Committee Meeting on 9/15/09.

Sandra O'Farrell motioned and Mary Genthner seconded to adjourn. All approved. Motion passed. Meeting adjourned at 7:37 p.m.