



REGIONAL SCHOOL UNIT NO. 40
 MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 40

Friendship * Waldoboro * Warren * Washington * Union
 1070 Heald Hwy. * Union * Maine * 04862

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Susan Pratt, Superintendent
 Kimberly Schroeter, Director of Instruction

R. Scott Wyman, Business Manager
 Karen Etheridge, Director of Student Services

PERSONNEL COMMITTEE MEETING

Wednesday, November 2, 2011

6:00 p.m.

Medomak Middle School

Waldoboro

MINUTES- Edited

I. CALL TO ORDER by Dennis Wooster at 6:00 PM

1. Pledge of Allegiance
2. Declaration of Quorum 5/6 present
3. Note Absences: Mary Genthner
4. Adjustments to the Agenda: None

II. CONSENT AGENDA

Review and approve minutes of October 5, 2011

Motion to approve: Bonnie Davis Micue

Seconded: Tod Brown

Vote: 5/0/0

III. ADJUSTMENTS TO THE AGENDA: None

IV. SUPERINTENDENT'S REPORT

1. Procedures for the committee

Review the following recommendation of the Superintendent for hiring of support staff:

- A. School Board hires only Superintendent, Administrators, and Teachers. Personnel Committee reviews these candidates
- B. The Superintendent hires all support staff with notice to the Personnel Committee and Board on the Board Agenda.
- C. All names and positions are posted on the agenda and come to the Personnel Committee without salary or benefits.
- D. All discussion about an individual will be done in executive session following appropriate rules.
- E. All discussion about the process, positions, or job descriptions will be done in open session.

Motion to authorize the Superintendent to appoint and hire support staff and stipend positions with prior notice and review of the personnel committee: Bonnie Davis Micue

Seconded: Gail Hawes

Vote: Unanimous

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2. Discuss policies for hiring staff: sent out with packet and will review at next regular meeting.

V. ACTION ITEMS

1. Review stipend/ed tech. positions

School Year 2011-2012 ~ stipends				
Name	Position/School	Year	Step	Salary
Jensen, Larry	JV Girls Basketball—MVHS	7	6	\$3043.00
Hunt, Eric	Wrestling Coach—MMS	5	4	\$2055.00
Norton, Matthew	8th Grade Girls Basketball—MMS	5	1	\$1762.00
Oliver, Richard	JV Boys Basketball—MVHS	7	6	\$3043.00
Knight, Lorraine	Winter Intramural Coordinator—MMS	2	6	\$900.00
McNelly, Ryan	Freshman Boys Basketball—MVHS	6	5	\$2525.00
Stuart, Peter	Freshman Girls Basketball—MVHS	5	6	\$2639.00

School Year 2011-2012-- ed tech positions				
Name	Position/School	Year	Step	Salary
Wiley, Nathaniel	Ed Tech III—Miller School			\$13.56/hr
Grant, Karlyn	Ed Tech II—Miller School			\$11.93/hr
Gantz, Jill	Ed Tech III—Warren School			
	CNA/Ed Tech—Miller School			

VI. Executive Session 1 MRSA 405 (6) (A) Personnel: none

VII. Action as the Result of Executive Session

VIII. ADJOURNMENT at 6:42 PM.

All meetings of the Board, except executive sessions, will be open to the public. All actions of the Board will be taken openly and the deliberations leading to Board action will likewise be conducted openly. The public and district employees are encouraged to attend Board meetings. A time period of up to thirty minutes in duration for comments by visitors at Board meetings will be scheduled at the beginning of the Board's agenda. Board committee meetings are open to the public. Public input is welcomed but the Board Chair may need to limit discussion.