



MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 40

Friendship * Waldoboro * Warren * Washington * Union
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Francis N. Boynton, Superintendent
Kimberly Schroeter, Director of Instruction

Scott Wyman, Business Manager
Karen Etheridge, Director of Student Services

PERSONNEL COMMITTEE MEETING

Thursday, July 21, 2011

5:30 p.m.

Central Administrative Offices

Union

MINUTES

I. Call to Order: Superintendent

The Superintendent called the meeting to order at 5:40 p.m.

1. Pledge of Allegiance
2. Declaration of Quorum

Those present Dennis Wooster, Tod Brown, Bonnie Davis Micue, Gail Hawes, Tod Brown, and Francis Cross

Absent: Mary Genthner

A Quorum was declared with 5 out of 7 members present.

Others present: Danny Jackson, Frank Boynton, Karen Etheridge, Harold Wilson, Scott Wyman

The Superintendent called for nominations for Personnel Committee Chair:

Francis Cross nominated and Bonnie Davis Micue seconded Dennis Wooster for Chair. Francis Cross moved and Tod Brown seconded to cease nominations. The motion to cease nominations carried 4 -0-1.

Dennis Wooster was voted Personnel Committee Chair 4-0-1.

Bonnie Davis Micue nominated and Francis Cross seconded Gail Hawes for Personnel Committee Vice-Chair.

Francis Cross moved and Bonnie Davis Micue seconded to cease nominations. The motion carried 4-0-1

Gail Hawes was elected Vice –Chair of the Personnel Committee 4-0-1

3. Note Absences
4. Adjustments to the Agenda
5. Election of Chair, Vice-Chair

II. CONSENT AGENDA

Review and approve minutes

Francis Cross moved and Tod Brown seconded to approve the minutes for May 4, May 11, June 4, and Jun 9 2011. The motion carried 5-0-0.

III. ADJUSTMENTS TO THE AGENDA

IV. SUPERINTENDENT'S REPORT

V. ACTION ITEMS

1. Review of nursing assignments:

Karen Etheridge presented information for nursing coverage.

Francis Cross moved and Gail Hawes seconded to accept the proposal for the nursing assignments for presentation to the full Board of Directors. The motion carried 4-1-0.

2. Assignment of Ed. Techs to meet student enrollments

Tod Brown moved and Francis Cross seconded to approve the Superintendent's recommendation to reduce the Jobs Grant teaching position at Union Elementary School and replace it with Ed Tech III positions assigned to Kindergarten and Grade 3 and to assign Ed Tech III positions to each Grade 2 classroom at Miller Elementary School, and bring the presentation to the full Board of Directors. The motion carried 3-1-1.

3. Classroom re-assignments @ MVHS

The Committee reviewed the changes that will be made in the program as presented by the Principal.

4. Hiring of new teacher

Francis Cross moved and Tod Brown seconded to approve the Superintendent's nominations of new teachers and forward the names to the Board of Directors. The motion carried 5-0-0.

5. Art position at Miller

Francis Cross moved and Gail Hawes seconded to support .5 art FTE position for one year and .5 FTE long term art substitute. The motion carried 4-0-1.

Add to the agenda:

Executive session to all future agendas.

Future items section

For future agendas:

SRO officer at MVHS

VI. ADJOURNMENT

Bonnie Davis Micue moved and Francis Cross seconded to adjourn at 6:49 p.m. The motion carried 5-0-0.

Respectfully submitted,

Francis N. Boynton

**Superintendent of Schools
RSU\$40/MSAD#40**

All meetings of the Board, except executive sessions, will be open to the public. All actions of the Board will be taken openly and the deliberations leading to Board action will likewise be conducted openly. The public and district employees are encouraged to attend Board meetings. A time period of up to thirty minutes in duration for comments by visitors at Board meetings will be scheduled at the beginning of the Board's agenda. Board committee meetings are open to the public. Public input is welcomed but the Board Chair may need to limit discussion.