



**REGIONAL SCHOOL UNIT NO. 40
MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 40**

Friendship * Waldoboro * Warren * Washington * Union
1070 Heald Hwy. * Union * Maine * 04862

(207) 785-2277

Fax (207) 785-3119

Susan Pratt, Superintendent
Kimberly Schroeter, Director of Instruction

R. Scott Wyman, Business Manager
Karen Etheridge, Director of Student Services

PERSONNEL COMMITTEE MEETING

Wednesday, December 14, 2011

5:00 p.m.

Medomak Middle School

Waldoboro

Minutes

I. CALL TO ORDER

1. Pledge of Allegiance
2. Declaration of Quorum: 3/6-Dennis Wooster, Bonnie Davis Micue, Tod Brown, Gail Hawes arrived at 5:22
3. Note Absences: Francis Cross, Mary Genthner
4. Adjustments to the Agenda: none

II. CONSENT AGENDA

Review and approve minutes of November 2, 2011
Will be edited to address some changes in Item C and the motion at the next meeting.

III. SUPERINTENDENT'S REPORT: Mrs. Pratt announced that the Music position is currently posted and we also have an Ed. Tech CNA position open.

IV. ACTION ITEMS

1. Resignation – Richard Morin: Board acknowledged this announcement.
2. Notification of ed tech. positions/bus driver

School Year 2011-2012 ~ ed tech positions	
Name	Position/School
Tanya Robinson	Ed Tech III Day Treatment - MMS
Tyler Hilchey	Ed Tech III Day Treatment – MVHS
Leo Aubin	District Bus Driver

3. Review and make recommendation on the following policies:
 - a. GCFB – Professional Staff Hiring
 - b. GCFB-P – Professional Staff Hiring
 - c. GCFB-R – Support and Professional Staff Positions Resignations

A suggestion to have the policy committee review and format before sending back to this committee one final time. The edit should look at taking out the first paragraph.

V. Executive Session 1 MRSA 405 (6) (A) Personnel: None

VI. Action as the Result of Executive Session

VII. Other: Freshman basketball- discussion

Discussion on the responsibility of the committee which is to review the candidates and advise the Superintendent about hiring.

Meetings in the next few months will be scheduled monthly and if no staff need arises or no policy work needs to be addressed, we will cancel the meeting.

VIII. ADJOURNMENT at 5:50 PM.

All meetings of the Board, except executive sessions, will be open to the public. All actions of the Board will be taken openly and the deliberations leading to Board action will likewise be conducted openly. The public and district employees are encouraged to attend Board meetings. A time period of up to thirty minutes in duration for comments by visitors at Board meetings will be scheduled at the beginning of the Board's agenda. Board committee meetings are open to the public. Public input is welcomed but the Board Chair may need to limit discussion.