



**REGIONAL SCHOOL UNIT NO. 40
MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 40**

Friendship * Waldoboro * Warren * Washington * Union
1070 Heald Hwy. * Union * Maine * 04862

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Susan Pratt, Superintendent
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Karen Etheridge, Director of Student Services

PERSONNEL COMMITTEE MEETING

Wednesday, August 31, 2011

5:30 p.m.

Medomak Middle School

Waldoboro

MINUTES

Present: Dennis Wooster, Francis Cross, Gail Hawes, and Tod Brown

I. CALL TO ORDER by Dennis Wooster

1. Pledge of Allegiance
2. Declaration of Quorum
3. Note Absences: Absent were Mary Genthner, Bonnie Davis Micue-

Arrived at 5:36 PM

4. Adjustments to the Agenda: None

II. CONSENT AGENDA

Review and approve minutes of August 10, 2011- None presented for approval.

III. ADJUSTMENTS TO THE AGENDA

IV. SUPERINTENDENT'S REPORT:

V. ACTION ITEMS

1. Review stipend/ed tech/Administrative nominations

School Year 2011-2012 ~ stipends				
Name	Position/School	Year	Step	Salary
Messing, Tiare	SAT – Friendship Village School			\$226.00
Robinson, Bonnie	SAT – Friendship Village School			\$226.00
Hynd, Gaylea	SAT – Friendship Village School			\$226.00
Robinson, Bonnie	½ Head Teacher – Friendship Village School			\$800.00
Carter, Cleo	½ Head Teacher – Friendship Village School			\$800.00

Motion to approve the full list: Francis Cross

Seconded by Tod Brown

Vote: 3/0/1 (Gail Hawes)

Martin, Kali	Ed Tech II – Warren School			\$12.79 an hour
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Lincoln, KerriLyn	Heath Aide – MMS/MVHS			\$10.55 an hour
Packard, Jennifer	Ed Tech III – Union School Grade 3			\$14.28 an hour
LaFrance, Michelle	Ed Tech III – Union School Kindergarten			\$15.14 an hour
Littlefield, Elise	Ed Tech III Miller School Grade 2			\$13.70 an hour
Bakley, J C	Special Ed. Ed Tech III – MVHS			\$13.56 an hour
Lufkin, Sandra	Health Aide – Elementary			\$14.15 an hour
Guethie, Sarah	Ed Tech III Day Treatment - MMS			\$13.56 an hour
Dean, Gretchen	Ed Tech III – Miller School			\$14.87 an hour
Honaker, Robyn	Ed Tech III Accipter Program – MVHS			\$13.56 an hour
Tarr, Mallory	Ed Tech III – Miller School			\$13.56 an hour

Motion to approve: Francis Cross

Seconded by Gail Hawes

Vote: Unanimous

Philbrook, Tamra	½ time Assistant Principal – MVHS	0	1	\$29290.00
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Motion to approve: Francis Cross

Seconded by Tod Brown

Vote: 4/0/1 (Bonnie Davis Micue)

2. Discuss School Resource Officer Position @ MVHS

Officer Tom Hoepner and Chief Labombarde joined the group to discuss the history of the school resource officer. The group reviewed the job description, the role of the SRO, how the SRO spends his time in school. A great discussion evolved with some clarity in the various roles and responsibilities.

VI. Executive Session 1 MRSA 405 (6) (A) Personnel: None

VII. Action as the Result of Executive Session: None

Future items to consider:

A staff directory by school with positions for this group.

Class size ratios and an updated policy to both committees.

Updated Stipend list of filled and unfilled positions

Bringing all unfilled positions to the committee at the next meeting.

VIII. ADJOURNMENT: Motion to adjourn at 7:05: Francis Cross

Seconded: Bonnie Davis Micue

Vote: Unanimous

All meetings of the Board, except executive sessions, will be open to the public. All actions of the Board will be taken openly and the deliberations leading to Board action will likewise be conducted openly. The public and district employees are encouraged to attend Board meetings. A time period of up to thirty minutes in duration for comments by visitors at Board meetings will be scheduled at the beginning of the Board's agenda. Board committee meetings are open to the public. Public input is welcomed but the Board Chair may need to limit discussion.