

# MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 40

Friendship \* Waldoboro \* Warren \* Washington \* Union  
1070 Heald Hwy. \* Union \* Maine \* 04862

(207) 785-2277

Fax (207) 785-3119

Francis N. Boynton, Superintendent  
Susan R. Jackson, Director of Instruction

Scott Vaitones, Business Manager  
Karen Etheridge, Director of Student Services

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## PERSONNEL COMMITTEE MEETING MINUTES

Wednesday, July 15, 2009

5:00 p.m.

Central Administrative Offices, Union

<b>Committee members present:</b>	Tod Brown, Ron Dolloff, Bonnie Davis Micue, Dennis Wooster; Mary Genthner (arrived at 5:15 p.m.)
<b>Others present:</b>	Frank Boynton (Superintendent)

- I. CALL TO ORDER:** Superintendent Frank Boynton called the meeting to order at 5:00 p.m.
- II. ELECTION OF CHAIR/VICE CHAIR:**
- Bonnie Davis Micue nominated Ron Dolloff as chair and Dennis Wooster as vice chair.
- Bonnie Micue moved to cease nominations. Tod Brown seconded.  
**The motion carried 4-0-0.**
- Ron Dolloff was elected chair and Dennis Wooster was elected vice chair by a vote of **4-0-0**.
- III. QUORUM PRESENT:** All five committee members were present.
- IV. NOTE ABSENTEES:** All members were present.
- V. ADJUSTMENTS TO THE AGENDA:** No adjustments were made to the agenda.
- VI. DISCUSS ROLES AND RESPONSIBILITIES OF THE COMMITTEE**  
The Committee discussed the purpose of and protocol for the committee as presented by the Superintendent.
- Tod Brown moved to adopt the Protocol for and Purpose of the Personnel Committee as amended. Dennis Wooster seconded  
**The motion carried 5-0-0.**
- VII. REVIEW STIPENDS:**  
Bonnie Davis Micue moved to postpone the stipend appointments until the August 6, 2009, Board of Directors meeting. Dennis Wooster seconded.  
**The motion carried 5-0-0.**
- VIII. REVIEW NEW HIRES:**  
Tod Brown moved to forward the Superintendent's nomination of Shirley Herron to the Board of Directors. Dennis Wooster seconded.  
**The motion carried 4-0-1.**
- Dennis Wooster moved to forward the Superintendent's nomination of Michelle LaFrance to the Board of Directors.

Mary Genthner seconded.  
**The motion carried 5-0-0.**

**IX. ADJOURNMENT:**

Ron Dolloff declared the meeting adjourned at 7:09 p.m.

Respectfully submitted,

*Francis N. Boynton*

Francis N. Boynton  
Superintendent of Schools

All meetings of the Board, except executive sessions, will be open to the public. All actions of the Board will be taken openly and the deliberations leading to Board action will likewise be conducted openly. The public and district employees are encouraged to attend Board meetings. A time period of up to thirty minutes in duration for comments by visitors at Board meetings will be scheduled at the beginning of the Board's agenda. Board committee meetings are open to the public. Public input is welcomed but the Board Chair may need to limit discussion.