

REGIONAL SCHOOL UNIT NO. 40
MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 40

Friendship * Union * Waldoboro * Warren * Washington
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Steve Nolan, Superintendent
Kimberly Schroeter, Director of Instruction

Karla Miller, Business Manager
Karen Etheridge, Director of Special Services

Board of Directors Meeting
Thursday, June 4, 2015
Medomak Middle School

MINUTES

School Board Members: Erik Amundsen, Sara Andrews, Guy Bourrie, Tod Brown, Cheryl Cichowski, Ann Donaldson, Dana Dow, Danny Jackson, Lynda Letteney, Bill Moody, Sandra O'Farrell, Dorothy Robinson, Errol Silvestri, Brooke Simmons (left at 9:21 p.m.), Bob Williams, Dennis Wooster

I. Opening

A. The meeting was called to Order by Chair Danny Jackson at 7:06 p.m.

1. Pledge of Allegiance
2. Declaration of Quorum – 931 out of 1000
3. Note Absences – Dennis Wooster (excused)
4. Adjustments to the Agenda

II. Presentations

- A. Recognize retirees
1. Lynn Allen – District ELL teacher – 5 years
 2. Linda Baldwin – Literacy Coach Miller – 26 years
 3. Patty Burns – Library Ed Tech FVS – 29 years
 4. Christina deGroff – Guidance MMS – 16 years
 5. Lois Eastman – Teacher MVHS – 19 years
 6. Bonnie Grant – Teacher WCS – 15 years
 7. Linda Miller – Special Education MVHS – 27 years
 8. Wayne Stevens – Teacher MMS – 10 years
 9. Suzanne Williams – Librarian K – 6 – 28 years
 10. Harold Wilson – Principal MVHS – 25 years

III. Audience with the Public

IV. Consent Agenda – Approve minutes of May 21, 2015

Motion: Guy Bourrie Second: Sandra O'Farrell Vote: 834 – 0 – 97
(Brooke Simmons, Bob Williams)

V. Superintendent and/or Chair Reports

A. Superintendent's Report

B. Board Chair's Report

1. Will be asked to approve the school calendar at the next meeting
2. Committee sign-ups for next year will happen in July; please think about moving board and committee meeting start times to 6:00 p.m.
3. Key Work of School Boards Guide Book – Chapter 11

C. Business Manager's Report

D. Student Representative(s) Report

1. Attached

VI. Reports from Schools

VII. Educational Issues

- A. NEASC presentation – Ryan McNelly & Scott Hastings
- B. Drop Out Prevention – Andrew Cavanaugh & Susan Taylor – report attached
- C. Social Worker – Karen Etheridge – report attached

VIII. Action Items

A. Review and approve the nomination of Medomak Middle School guidance counselor

Motion: Brooke Simmons Second: Guy Bourrie Vote: 931 – 0 – 0

B. Approve Teaching Principal positions at Union Elementary School and Prescott Memorial School – provided 2015-16 budget approval and available funds

Motion: Brooke Simmons Second: Bill Moody Vote: 876 – 0 – 55 (Guy Bourrie)

C. Approve revised Mid-Coast School of Technology Cooperative Agreement & Bylaws

Motion: Guy Bourrie Second: Errol Silvestri Vote: 889 – 0 – 0

D. Approve policies for 1st reading

1. EBAA – Chemical Hazards
2. ECB – Pest Management in School Facilities and on School Grounds
3. FFA – Memorials

Motion: Guy Bourrie Second: Sandra O'Farrell Vote: 889 – 0 – 0

IX. Committee Reports

- A. Finance – June 9th @ 7:00 p.m. – Central Office
- B. Policy – June 16th @ 5:00 p.m. – Central Office
- C. Region 8 – June 24th @ 7:00 p.m. – MCST Rockland
- D. RSU 40 Career & Technical Education – June 23rd @ 6:00 p.m. – Central Office
- E. Curriculum – June 24th @ 5:30 p.m. – MMS

X. Executive Session 1 M.R.S.A. § 405 (6) (A) Personnel

Motion: Guy Bourrie Second: Sandra O’Farrell Vote: 899 – 0 – 0
Time In: 9:42 p.m. Time Out: 10:07 p.m.

XI. Action as the Result of Executive Session

Motion to allow a funeral to be held at Medomak Valley High School: Sandra O’Farrell
Second: Bill Moody Vote: 834 – 55 – 0

XII. Executive Session 1 M.R.S.A. § 405 (6) (D) Negotiations with MVEA

Motion: Sandra O’Farrell Second: Sara Andrews Vote: 899 – 0 – 0
Time In: 10:10 p.m. Time Out: 10:14 p.m.

XIII. Action as the Result of Executive Session

There was no action as a result of Executive Session

XIV. Adjourned at 10:14 p.m.

All meetings of the Board, except executive sessions, will be open to the public. All actions of the Board will be taken openly and the deliberations leading to Board action will likewise be conducted openly. The public and district employees are encouraged to attend Board meetings. A time of up to thirty minutes in duration for comments by visitors at Board meetings will be scheduled at the beginning of the Board’s agenda. Board committee meetings are open to the public. Public input is welcomed but the Board Chair may need to limit discussion.

Student Representative Report



Aaron Smeltzer Sophie Cohen Patrick White

Meeting on Thursday June 4th, 2015

National Honor Society: The National Honor Society has just selected next years officers.

President: Nicholas DePatsy

Vice President: Riley Arbour

Secretary: Stephanie Hill

Treasurer: Ben Turner

Outdoor Club: The Outdoor club is gearing up for their trip in Acadia on Saturday.

Juniors: The juniors are selling multiple clothing items as a fundraiser.

Seniors: The seniors started marching practice yesterday and are currently doing very well. Today they received their caps and gowns.

District Bank concert went very well last night.

All classes have just completed next years class officer elections.

Although many spring sports ended, the softball girls will have their first playoff game on Tuesday. Place tbd. Track has championships this weekend.

Board Chair Report 06/04/15

- 1) We will be approving the School Calendar on 6/18/15.
- 2) What do Board Members think about switching the starting time to 6:00pm for Board Meetings? Policy BE
- 3) What do Board Members think about starting committees earlier?
- 4) Board members need to start thinking about what committees they would like to be on for 2015-2016. We will also need RSU 40 representatives to the Region 8 Board and to Many Flags. We will have sign-ups at our first meeting in July.
- 5) I attended the Guitar Hero competition at MVHS on 05/29/15. It was fun. I saw Sara there as well. I thought she might get up there and show the students how it was done. She claims her son would have been embarrassed by his mother.
- 6) I attended the 37th Annual School Board Academic Achievement Awards on 5/28/15. I know a lot of time and effort went in the evening. I would like to thank Mr. Cavanaugh and Mrs. Philbrook for coordinating and reading the bios of the students. I know they have both been very busy and I appreciate the time they took to help us out. I would like to thank the Superintendent for speaking and for helping to hand out the awards. I would like to thank Karen Overlock for the really nice program and for taking the time to set up the awards and the refreshments. The last person I would like to thank is Lynda Letteney. I appreciate you being there and for acknowledging the importance of the night.
- 7) Key Work of School Boards Guide Book—Chapter 11
- 8) I would like to recognize and thank Aaron for his three years of service as a Student Representative on our Board. He is the first student to be on our Board for three years. Aaron....I don't know if you realize it or not but you have set the bar high for future student reps. You started the student rep report, you attended our budget committee meetings, you attended the facilities committee meetings, and you have attended the Fall Conference in Augusta. On a personal note, I want to thank you for all the chats we've had, going out to dinner, going bowling(even though I don't know how you and Patrick came up with my nickname of D Skillet), and for making me "dress up" for tonight's meeting. I never thought I would own a pair of bright red sneakers and definitely not a pair of pink socks. I will miss you my friend at these meetings but also know you will be working hard at St Michael's College and enriching everyone's life that comes in contact with you.

Duties and responsibilities of Clinical Social Worker at Middle School and High School:

For students in Day Treatment Programs at Middle School and High School:

-Initial assessment of students with IEP to decide if they qualify for day treatment program based on the severity of students' emotional disabilities.

-Develop, implement, and review individual treatment plan, behavioral plan, and crisis plan for 10-15 students in DT at Middle school and 15-25 students in DT program at high school.

-Meet with students, parents, and DT teacher on quarterly basis to review ITPs, and annual and triennial basis for IEP.

-Meet with students in DT weekly, biweekly, or monthly for clinical consultation and counseling as dictated by IEP and crisis management as needed (Usually weekly or daily for some students)

-For DT students who are billable (Currently 10 at MS, and 12 at HS), write up comprehensive assessment, review billing submitted by BHPs on Gemcare on weekly basis.

-Travel to Spurwink or Sweetser or be available via phone conferences for students placed in out of district placements on annual IEP review or initial placement intake. Currently three students are placed out of district at middle school and high school level

For students with IEP/504 not in Day treatment Program at middle and high school:

-Meet with students who require social work service as dictated by their IEPs, usually 30 min per month for average 10-20 students.

-Be available to meet with these students for crisis management, usually 1-2 hours per week on the average.

For students in general population and with IEP and 504.

-Be available to assess for harm and suicidality. Access crisis for students who are unsafe and in need of mental health assessment and intervention. Usually 5-10 students per month.

_Refer students to mental health agencies such as Sweetsers, Spurwink, etc.

-Interview students who might be experiencing abuse or neglect at middle school and high school. Contact DHHS to make report for these students if appropriate.

-Meet with students referred by Administrators and Athletic Director who might be experiencing serious substance abuse issues. Average 5-10 students per month.

- Home visit for students with serious truancy issue referred by Administrators. Average 1-2 students per month.

For Special Education Staff and Administrators:

-Weekly 1-hour clinical supervision for middle and high school DT staff.

-Annual BHP training for all need hired Educational Technician working in DT and LEAD problem (5-15 persons on the average annually). Training takes 28 hours to complete.

-Train new hired teachers, ED techs, and administrators in Mandt restraint program. Takes 2 days to complete. Usually 5-15 persons on the average annually.

-Recertification training for all Spec Ed teachers and Ed techs in Mandt on annual basis. Average 75-90 persons per year. Training takes 1 day to complete annually.

RSU 40 Drop Out Prevention Plan

-Maintain high and middle school alternative education daytime programs at MVHS (ACCIPITER) and at MMS (Rivers Alternate Middle School); examine ways to enroll more at-risk students in these programs.

-Broaden use of the PLATO Learning System and Online Learning (VHS) for MVHS students via the Student Achievement Center.

-Continue use of the Recover and Excel Period (REP) and Panther Advisory Teams (PAT) at MVHS.

-Maintain the high school summer school program as another method of credit redemption.

***Provide on-going small group interventions at MMS in both Math and ELA, 30 minutes a day 5 days a week in 10-week increments.

***Continue the middle school academy after school program as an intervention to assist students who need academic support.

-Develop a pool of volunteers who can serve as mentors to alternative education students, and who can also offer their talents and skills to the program.

-Increase awareness of the drop out situation to district teachers and administration: make student leaver/drop out data available to administration and to high school teachers, present drop out information and discuss retention strategies at high school staff meetings, continue to present findings to the local school board annually.

-Provide follow-up with the habitual truants; utilize the school resource officer to assist with this issue.

***When feasible, conduct exit interviews with students intending to leave school. Make them aware of adult education as another option.

-Follow through with school board hearings for students requiring a waiver in order to exit school.

***Implement Pre-K district wide to give deserving students a better chance at school success.

-Look into the need for alternative education services at the elementary level in the district (early intervention), and begin to formulate a plan to implement a pilot program at the district elementary schools where there is an identified need.

-Utilize human service community programs to help drop-outs and their families reconnect; Career Centers Youth Program, Department of Human Services, Department of Labor (vocational rehabilitation), Youth links, Teen Parent Program, Midcoast Mental Health, New Hope for Women, Alternate Choices & Day One (substance abuse), Youth Promise (community service), School Age Childcare Program (SACC)/4-H, school based counseling, Big Brothers-Big Sisters/mentoring, Union Bridge Home, Community School Passages Program.

***Maintain guidance counselors at all district schools, both elementary and secondary and hire another social worker for MMS and MVHS.

-Continue the student referral system that exists between adult education, alternative education and the high school administration and guidance.

-Keep in place already successful district interventions at the elementary and secondary levels: day treatment program, Region 8 Vocational School, gifted and talented program, tutorials, ESL, career mentors, school based counseling, after school based programs, summer school.

-Maintain (as funding permits) Title I interventions for students including Reading Recovery, literacy specialists, home school coordinator, educational technicians, coaches, summer tutoring, help for homeless students and their families.

-Continue programs such as Horticulture and Woodshop at MVHS to help learners stay in school.

***Move toward more personalized learning at the high school level – make connections with students to ease transition issues. Develop Student Learning Objectives and/or Individual Learning Plans for students. Continue with PAT groups, team building activities and continue other programs such as Freshman Academy.

***Follow up with students once they leave school to offer alternatives such as adult education.