

**REGIONAL SCHOOL UNIT NO. 40**  
**MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 40**

Friendship \* Union \* Waldoboro \* Warren \* Washington  
1070 Heald Highway \* PO Box 701 \* Union \* Maine \* 04862  
(207) 785-2277 Fax (207) 785-3119

Steve Nolan, Superintendent  
Kim Schroeter, Director of Instruction

Karla Miller, Business Manager  
Karen Etheridge, Director of Student Services

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**BOARD OF DIRECTORS MEETING**

**Thursday, June 18, 2015**  
**Medomak Middle School**

**MINUTES**

**School Board Members:** Erik Amundsen, Sara Andrews, Guy Bourrie, Tod Brown, Cheryl Cichowski, Ann Donaldson, Dana Dow, Danny Jackson, Lynda Letteney, Bill Moody, Sandra O'Farrell, Dorothy Robinson, Errol Silvestri, Brooke Simmons, Bob Williams, Dennis Wooster

- I. The meeting was called to order by Chair Danny Jackson at 7:03 p.m.**
  - A. Pledge of Allegiance
  - B. Declaration of Quorum – 803 out of 1000
  - C. Note Absences – Sara Andrews, Dana Dow, Bob Williams
  - D. Adjustments to the Agenda
    1. Presentation to MVHS Varsity Basketball and MVHS Varsity Cheerleading will be postponed.
  
- II. Presentations**
  
- III. Audience with the Public**
  - A. Dan Swindler spoke on the Warren Community School enrollment situation
  
- IV. Executive Session 1 MRSA §405 (6)(D) Negotiations with MVEA**

Motion: Brooke Simmons    Second: Sandra O'Farrell    Vote: 803 – 0 – 0

Time In: 7:06 p.m.  
Time Out: 7:18 p.m.
  
- V. As the Result of Executive Session, Tod Brown moved and Brooke Simmons seconded that the board approve the contract with the MVEA for a three-year contract, 2015 – 2018.    Vote: 803 – 0 – 0**
  
- VI. Consent Agenda – Approve minutes of June 4, 2015**

Motion: Lynda Letteney    Second: Brooke Simmons    Vote: 803 – 0 – 69  
(Dennis Wooster)

**VII. Superintendent and/or Chair Reports**

A. Superintendent's Report

B. Board Chair's Report

1. Report attached

2. Key Work of School Boards Guide Book – Chapter 12

C. Business Manager's Report

1. Karla informed the board of the bus accident that happened Thursday morning

D. Student Representative Report – no report

**VIII. Reports from Schools**

**IX. Educational Issues**

A. Warren Community School enrollment – Deb shared current and projected enrollment numbers, current and projected staffing, space needs and both short term and long term considerations, and a proposal for the FY 2015-16 school year.

B. Motion to either hire one additional teacher with the money allocated for 3 part time educational technicians, or 3 part-time educational technicians, whichever is the best solution for the students at Warren Community School: Guy Bourrie  
Second: Erik Amundsen      Vote: 803 – 0 – 0

**X. Action Items**

A. Approve the nomination of Andrew Cavanaugh as Medomak Valley High School Principal

Motion: Brooke Simmons

Second: Lynda Letteney

Motion to go into Executive Session 1 MRSA §405 (6)(A) Personnel: Guy Bourrie      Second: Tod Brown      Vote: 104 – 606 – 73 Motion Failed

Vote on original motion: 679 – 124 – 0

C. Approve the nomination of Medomak Middle School science teacher

Motion: Brooke Simmons

Second: Sandra O'Farrell      Vote: 803 – 0 – 0

D. Approve the nomination of Miller School teacher

Motion: Brooke Simmons

Second: Erik Amundsen      Vote: 803 – 0 – 0

E. Approve the referendum vote and sign the certification of referendum

Motion: Ann Donaldson

Second: Dennis Wooster      Vote: 803 – 0 – 0

F. Sign the town assessment warrants

G. Approve the transfer of a sum of money from the FY 2015 Budget  
Motion: Lynda Letteney      Second: Brooke Simmons      Vote: 734 - 0 - 0  
(Dorothy Robinson out of the room at time of vote)

1. \$30,000 from Article 1. Regular Instruction to Article 2. Special Education
2. \$15,000 from Article 6. System Administration, \$30,000 from Article 7. School Administration, \$40,000 from Article 8. Transportation, \$35,000 from Article 5. Student and Staff Support, \$10,000 from Article 4. Other Instruction and \$20,000 from Article 1. Regular Instruction for a total of \$150,000 to Article 9. Facilities and Maintenance

H. Approve the 2015-16 School Calendar  
Motion: Guy Bourrie      Second: Dennis Wooster      Vote: 803 - 0 - 0

- I. Approve policies for 2<sup>nd</sup> reading
1. EBAA - Chemical Hazards
  2. ECB - Pest Management in School Facilities and on School Grounds
  3. FFA - Memorials
- Motion: Guy Bourrie      Second: Sandra O'Farrell      Vote: 803 - 0 - 0

#### **XI. Committee Reports**

- A. RSU 40 Career & Technical Education - June 23 @ 6:30 p.m. - Central Office
- B. Curriculum - June 24<sup>th</sup> @ 5:00 p.m. - Central Office
- C. Region 8 - June 24<sup>th</sup> @ 7:00 p.m. - MCST Rockland
- D. Many Flags - July 9<sup>th</sup> @ 6:30 p.m. - Rockland

#### **XII. Executive Session 1 MRSA §405 (6)(A) Personnel**

Motion: Sandra O'Farrell      Second: Lynda Letteney      Vote: 803 - 0 - 0

Time In: 9:15 p.m.

Time Out: 10:07 p.m.

#### **XIII. Action as the Result of Executive Session**

Move to approve the superintendent to reach a new agreement with the Food Service Director: Guy Bourrie      Second: Sandra O'Farrell      Vote: 671 - 42 - 0

Move to approve a 6% increase for the Superintendent: Sandra O'Farrell  
Second: Errol Silvestri      Vote: 803 - 0 - 0

Move to approve a 5% increase for the Business Manager: Guy Bourrie  
Second: Dennis Wooster      Vote: 418 - 385 - 0

Move to approve a 5% increase for the Director of Instruction: Guy Bourrie  
Second: Dennis Wooster      Vote: 477 - 236 - 0

#### **XIV. The meeting was adjourned at 10:14 p.m.**

## **Board Chair Report 06/18/15**

- 1) I attended Class Day on 06/09/15. It was a pleasure and an honor to be invited to speak. I want to thank all involved for helping to make it a nice event.**
- 2) I attended Graduation on 06/10/15. Thank you to Mr. Cavanaugh, Mrs. Philbrook and anyone else who helped make it a special night for the graduates. Thank you to Guy, Bill, and Brooke for also attending.**
- 3) I attended the Medomak Middle School Science Olympiad Open House on 6/15/15. There was a really nice dinner followed by a slide show presentation. The students also displayed/demonstrated the experiments they did at Nationals. Thank you to all who helped out at the open house. Thank you also to Dorothy for attending this event as well.**
- 4) I attended the Medomak Valley High School's Spring Sports Awards on 6/15/15. Thank you to Matt, the coaches, and the All Sports Boosters Club for recognizing the student athletes.**
- 5) I attended the Medomak Middle School's Spring Sports Awards on 6/16/15. It was nice seeing all the students recognized for their hard work.**
- 6) I want to remind Board members to be thinking about what committees they would like to serve on for the 2015-2016. In addition to the different committees we will also need four people for the Region 8 Board of Directors. These four people will be appointed by the Chair of the RSU 40 Board.**
- 7) Key Work of School Boards Guide Book- Chapter 12**
- 8) Recognize Ann Donaldson for her three years of service on the Board.**