



REGIONAL SCHOOL UNIT NO. 40
MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 40

Friendship * Waldoboro * Warren * Washington * Union
1070 Heald Highway * PO Box 701 * Union * Maine * 04862
(207) 785-2277 Fax (207) 785-3119

Michael Cormier, Interim Superintendent
Kimberly Schroeter, Director of Instruction

Karla R. Miller, Business Manager
Karen Etheridge, Director of Student Services

FACILITIES/TRANSPORTATION COMMITTEE MEETING
Wednesday, October 23, 2013
4:00 p.m.
Medomak Middle School

Committee Members: Sean Donaghy, Ann Donaldson, Wayne Luce, Maggie Massengale, Sandra O'Farrell

Others: George Bridges, Mike Cormier, Bob England, Karla Miller, Kate Race

MINUTES

I. Call to Order – The meeting was called to order at 4:00 p.m.

- 1) Declaration of Quorum 5 – 0
- 2) Note absentees
- 3) Approve minutes of the October 10, 2013 – Upon a motion by Ann Donaldson and second by Sean Donaghy, it was moved to approve the minutes of the October 10, 2013 meeting as presented. Vote 5 – 0

II. Facility Tour

III. Discussion

- 1) Kate Race and Bob England facilitated the tour of Medomak Middle School:
 - a. Outside Building Maintenance
 1. Storage space for snow blower (currently stored in lobby area when snow storm expected)
 2. Boiler room door ices up in winter
 3. Driveway repair (currently there are cracks and low spots to collect water and freeze in front on the school)
 4. Copper piping in front of the school that should be covered with caging
 5. Milk cooler by the kitchen door; go away?
 6. Ask Region 8 to build a two-bay garage/storage building?
 - b. Inside Building
 1. Fire/lockdown doors – hallway is vulnerable through Principal's Office
 2. Need a window in the door of the Day Treatment classroom

3. Fire/lockdown door near elevator on second floor
4. Some locksets in the building need to be rekeyed to work with the Master Key
5. Window frames in the stairwell need to be finished
6. Is the stove in the Life Skills class necessary? Not used; if it could be removed and the vent blocked off , the room would be much warmer

c. Athletic Department

1. Track – need a fence around the track
2. Fire pond – need a fence around fire pond for safety
3. Soccer Field
 - a. Low spots in the middle of the field; when constructed, the 1 degree slope from the middle of the field out was not put in place so the field does not drain well
4. Little Buildings
 - a. Should they both be repaired or go away?

d. Items for Budget Development

1. There were several items that the Committee decided should be taken care of right away and be listed as Priority 1:
 - a. Fire/lockdown doors near the front office – George will check to see if the glass door leading from the Principal’s Office to the hallway needs to remain a door or if we could have a glass panel installed
 - b. Locksets that need to be changed out to the Master Key – George will have this taken care of
 - c. Fire/lockdown door near elevator on 2nd floor – George will work with Otis for magnet keys that control the elevator

IV. Long-Range Plan

The Committee reviewed the long-range plan that were distributed and added looking at Bus Garages to the list.

V. Future Agenda Items

- 1) Bus Stops
- 2) Central Supply
- 3) Long-range Goals

VI. Other Business – Mrs. Miller informed the Committee that she has asked for Siemens to do a presentation to the full board at their next business meeting and the Committee asked for Karla to do the presentation and have Tom Seekins there to answer questions that Karla does not feel comfortable answering.

VII. Next Meeting – Prescott Memorial School – November 14, 2013 at 4:00 p.m.

VIII. Adjournment – The meeting adjourned at 6:10 p.m.

<p>All meetings of the Board, except executive sessions, will be open to the public. All actions of the Board will be taken openly and the deliberations leading to Board action will likewise be conducted openly. The public and district employees are encouraged to attend Board meetings. A time period of up to thirty minutes in duration for comments by visitors at Board meetings will be scheduled at the beginning of the Board’s agenda. Board committee meetings are open to the public. Public input is welcomed but the Board Chair may need to limit discussion.</p>
