

**MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 40**

Friendship \* Waldoboro \* Warren \* Washington \* Union  
1070 Heald Highway \* PO Box 701 \* Union \* Maine \* 04862  
(207) 785-2277 Fax (207) 785-3119

Pamela Carnahan, Superintendent  
Scott Vaitones, Business Manager

Karen Etheridge, Director of Student Services  
Susan Jackson, Director of Instruction

**FINANCE COMMITTEE MEETING MINUTES FOR DECEMBER 16, 2008**

<b>COMMITTEE</b>	p	Carl Cunningham	p	Ann Donaldson	p	Bonnie Davis-Micue (ex-officio)
<b>MEMBERS</b>	p	Dennis Wooster	p	Mary Genthner	p	Danny Jackson
	p	David Benner	p	Jack Schlottman		
<b>OTHERS:</b>	p	Scott Vaitones,				

**AGENDA**

1. Meeting was called to order at 7:02 PM
2. Declared a quorum with all members present
3. Noted no absentees
4. Adjustments to the Agenda
  - ✓ Heating Oil bids – The bid came in at \$2.055 per gallon for July 1, 2009 through May 30, 2010
  - ✓ 403B’s- Penalties by the IRSA will be delayed for a year. However, MSAD # 40 will be in compliance on January 1, 2009
  - ✓ MVHS soffit – There was storm damage to the High School roof soffit and the damage has revealed some rot in the soffit that will be examined more closely to see to what extent.
5. Motion by Carl Cunningham and Seconded by Mary Genthner to approve the minutes from November 18, 2008 meeting. All voting in favor.
6. Signed Warrants and noted there were some mileage request that were not signed.
7. Reviewed the General Operating Report.

Reviewed the detailed print-outs of all accounts:

Noted that the Local debt for Waldoboro needs to be re-posted and split to local share why so little tuition received? Tuition is billed quarterly and had just been billed but none received as of November.

What is tuition rate? Elementary is \$7,109 per year and Secondary is \$7,034 per year

Noted: Page 6 Custodian salary only 41.99% left

Noted on Page 28 and 29 ADG initials still used: We used the existing accounts for AD Gray for the new Medomak Middle School. Some line titles still have the ADG initials.

Page 32 –Team leaders – what do they do? The Team leaders are the Department Heads. How many students in the Elementary Alternative Education program? 14 students currently.

Noted on Page 66 travel line for Superintendent probably includes travel charged for the Business Manager also.

What is the lease cost per month for the Bus garage? \$2,292.

8. Reviewed the Food Services Operating Report for November.  
Scott reported that he and the Acting Food Services Director Met with Prescott PTA and talked about the types of offerings.
9. Audit: Pasted out the draft audit and will review at next meeting.
10. A number of Questions were asked regarding Use of Facilities by the town recreation departments: Scott will be getting back to the Committee with answers to the following questions:

Do the Rec department pay for use of facilities?

Why are MSAD # 40 students charged to participate in actives sponsored by the Recreation Department if it is held in a District facility?

Who schedules use of gym? The Rec. Dept. or School?

Noted that Warren runs March madness and charges \$100 per team to play, why should MSAD # 40 teams pay?

Can the Recreation Department book the Gym for 12 weeks and then turn around and let someone else use the facility?

11. The current Copier leases are running out at the end of this year and most are in pretty poor condition.  
How many copiers in each building? There are a total of 28 copiers district-wide  
5 high speed printers and 2 Risographs.
12. Other Business  
Motion by Carl Cunningham and seconded by David Benner to adjourned at 9:00 PM.