

MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 40

Friendship * Waldoboro * Warren * Washington * Union

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Pamela Carnahan, Superintendent

Karen Etheridge, Director of Student Services

Scott Vaitones, Business Manager

Susan Jackson, Director of Instruction Grades K-8

**TRANSPORTATION & FACILITIES MINUTES
NOVEMBER 9, 2006**

COMMITTEE	A	Carl Cunningham, Chair	P	Bob Jones, Vice-Chair	P	Ron Belcher
MEMBERS	P	Bonnie Davis-Micue	A	Joe Tynan	P	Danny Jackson
OTHERS:	P	Scott Vaitones,	P	Steven Sylvester		

AGENDA

1. Called to Order at 7:03 PM
2. Declaration of Quorum with 4 of 5 voting members present: Danny Jackson is substituting in Carl's spot while he is out.
3. Noted Absentees: Carl Cunningham (excused) Joe Tynan (unexcused)
4. Motion by Bonnie Micue and Seconded by Bob Jones to Approve minutes from September 19, 2006: Bonnie, Bob & Danny voting in favor and Ron abstaining.
5. Toured Warren Community School
6. Reviewed a number of Emergency Building repairs that have been needed since the start of the school year.
7. Steve Sylvester reported that he has started a District-wide Safety Committee and plans to slowly grow it into separate committees in each building.
8. Scott explained why Honeywell Controls will be supplied in the new Middle School. Because the project is 91% State funded, we could not write single source specifications that would have allowed the District to choose who the supplier for the mechanical controls would be. Most of the controls in the District have been supplied and serviced by Johnson Controls. The District has had very strong and responsive service from Johnson Controls over the past number of years.
9. Update on Middle School project: The Student parking lot is open and in use. Over 85% of the footings and foundations have been poured for the sections that are scheduled to be built this winter. Overall the project is progressing very well.
10. Budget process: Steve will be taking last year's 3 year maintenance plan and updating it and working with our principals, maintenance staff and custodians to identify the priority needs to be put forth in next year's budget.
11. Bus Inspections: Scott reported that he was not pleased with the last inspection and has spoken at length with our head mechanic and with the chief inspector to get a better idea of what we can do better. The chief inspector did note he felt the fleet was in much better shape than he had seen in the past in this District.

12. Other business:

- Bonnie Micue passed out a copy of a memo from Roy Gaunt regarding the action taken to secure the tire changer and car lift in the Industrial Arts shop at MVHS. No action was taken.

- A sub-committee of the School Board spent a day at MVHS a couple weeks ago talking with staff and touring the facilities. A number of maintenance type items were identified that need attention including:
 - i. Bathroom by Music area is locked off and not accessible
 - ii. Bathroom in the English wing is locked off and not accessible
 - iii. 1 bathroom was out of order
 - iv. 1 bathroom toilets would not flush
 - v. Often out of toilet paper
 - vi. In the bathroom across from the teacher's room there was no handle on the hot water
 - vii. Some of the new gas lines in the labs don't all work.

13. Adjourned at 8:30 PM

FUTURE AGENDA ITEMS

- ✓ District Plans for AD Gray & Central Office Building
- ✓ Bus Garage
- ✓ Contracted bus services