

REGIONAL SCHOOL UNIT NO. 40
MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 40

Friendship * Waldoboro * Warren * Washington * Union
1070 Heald Hwy * PO Box 701 * Union * Maine * 04862
(207) 785-2277 Fax (207) 785-3119

Michael Cormier, Interim Superintendent
Kimberly Schroeter, Director of Instruction

Karla Miller, Business Manager
Karen Etheridge, Director of Special Services

Board of Directors Meeting Minutes
May 1, 2014
Thursday at 7:00 p.m.
Medomak Middle School

School Board Members: Erik Amundsen, Guy Bourrie, Theodore Brown, Ann Donaldson, Dana Dow, Danny Jackson, Margaret Massengale, Sandra O'Farrell, Errol Silvestri, Brooke Simmons, Robert Williams, Dennis Wooster

Student Representatives: Aaron Smeltzer, Olivia Ryan

Administrators: Superintendent Cormier, Andrew Cavanaugh, Karen Etheridge, Deborah Howard, Julia Levensaler, Casey Lufkin, Karla Miller, Katherine Race, Kimberly Schroeter, Susan Taylor, Linda Trenholm, Harold Wilson, Christina Wotton, and Justin Kangas

I. The meeting was called to order by School Board Chair, Danny Jackson, at 7:02 pm

1. Pledge of Allegiance
2. Declaration of Quorum 730:128
3. Note Absences: Sean Donaghy and Lynda Letteney excused
4. Adjustments to the Agenda
Rivers Field Trip was added to the beginning of action items.

II. Audience with the Public 30 minutes

III. Approval of Minutes April 17, 2014

Ann Donaldson moved, Dennis Wooster seconded a motion to approve the minutes.
Vote: 688:0:170 (Errol Silvestri, Erik Amundsen, Dana Dow)

IV. Superintendent, Chair, Business Manager and/or Student Representative(s) Reports

A. Superintendent's Report
a. See written report

B. Board Chair's Report

Academic Achievement: May 22, 2014 at 7:00 p.m.
District Budget Meeting: May 27, 2014 at 7:00 p.m.
Danny updated the board on his last meeting with the new superintendent Steve Nolan. Mr. Nolan is looking forward to starting in July. He is working on his entry plan. He wants to meet informally with each administrator in their building and each school board member when he starts.

C. Business Manager's Report

- a. No report

D. Student Representative(s) Report

- a. See written report

V. Presentations

Kristi Todd, kindergarten teacher in Union did a presentation on the "Use of iPads in the classroom." Board members asked questions and had an opportunity to use the iPads. Kristi passed out pamphlets.

VI. Reports from Schools

See written reports

Kim Schroeter told the board that they will receive a Literacy Plan at a future board meeting.

Christina Wotton invited the board to a Celebration of Literacy Teaching and Learning on May 29th from 4:00 to 6:00 p.m. for a Gallery Walk at the Warren Community School.

VII. Educational Issues

Accountability Update on Student Performance – Kim Schroeter

Kim Schroeter, Director of Instruction, gave a presentation on student performance on the NECAP and SAT exams. The district still has much work to do in the area of student performance.

VIII. Action Items

A. Rivers Alternative Ed. Field Trip Request

Maggie Massengale moved, Sandra O'Farrell seconded a motion to approve the field trip Request to Boston. Vote 730:0

B. Policies (2nd Reading and Adoption)

Motion: Guy Bourrie Seconded: Maggie Massengale A motion to adopt the policies listed below.
Vote: 730:0

- a. Background Checks GDF
- b. Bullying Report Form JICK E-1
- c. Graduation Requirements IKF
- d. Students with Disabilities Equal Access to Existing Extracurricular Athletic Activities JJIA
- e. Standards Based IEP Goals IHBA
- f. Life Sustaining Emergency Care IHBAK
- g. NCLB Title I Comparability of Services IHBD
- h. Disciplinary Removals of Students with Disabilities JKF-R
- i. Student Health Services JLC-B

IX. Committee Reports

A. Personnel Committee – TBD

B. Curriculum Committee – May 14th @7:00 p.m. – MMS

- C. Facilities -Transportation Committee – May 8th @ 4:00 p.m. – MVHS
- D. Finance Committee – May 6th @ 7:00 p.m. – Central Office
- E. Negotiations Committee — TBD
- F. Policy Committee – May 7th @ 5:00 p.m. – MMS cancelled
- G. Region 8 Committee – April 30th @ 7:00 p.m. – MCST
- H. Technology Committee — TBD
- I. Many Flags Committee – May 8th @ 6:30 p.m. – Rockland – Main St.
- J. Anti-Bullying Committee – May 14th @ 3:30 p.m. – MMS

X. Other Items/Adjournment

The meeting adjourned at 8:20 p.m.

All meetings of the Board, except executive sessions, will be open to the public. All actions of the Board will be taken openly and the deliberations leading to Board action will likewise be conducted openly. The public and district employees are encouraged to attend Board meetings. A time of up to thirty minutes in duration for comments by visitors at Board meetings will be scheduled at the beginning of the Board's agenda. Board committee meetings are open to the public. Public input is welcomed but the Board Chair may need to limit discussion.

Board Chair Report 5/1/14

- 1) Remind Board Members of the School Board Academic Achievement Award Night-May 22th at 7:00pm**
- 2) Remind Board Members of the District Budget Meeting on May 27 at 7:00pm.**
- 3) I've met again with the new Superintendent. He is very much looking forward to starting in July. He is working on his Entry Plan. He will want to meet informally with each Administrator in their buildings and with each Board Member including Olivia and Aaron.**

Administrator's Monthly Report

School/Department: Friendship Village School

Month: May 1, 2014

Staff Updates/Information:

Student Updates/Information:

Staff and Student Recognition(s):

1. Fifth grader, Emma Simmons, was recently honored at the state Daughters of the American Revolution banquet for winning the State DAR Essay Contest.
2. James Noyes, won the sixth grade Mayflower Essay Contest for 2014 and will receive a certificate and \$75. This will be announced at a meeting of the Mayflower descendants on May 3 in Orono.

Other News:

Administrator's Monthly Report

School/Department: Miller School

Month: May 1, 2014

Staff Updates/Information:

1. The Autism Team spent two days in Orono at our last conference of the year. We continue to work on training for staff and ideas to improve our program.
2. Teachers are completing their literacy class. Many worked at school over vacation to finish up projects.

Student Updates/Information:

1. The sixth grade will put on a production of The Emperor's New Clothes with Children's Stage Adventures on Friday, May 2 at 7:00 pm. All are invited to attend.

Staff and Student Recognition(s):

Other News:

Medomak Valley High School

320 Manktown Road
Waldoboro, Maine 04572
Office: (207) 832-5389
Guidance: (207) 832-7270
Fax: (207) 832-2280



Harold E. Wilson, Principal
Andrew J. Cavanaugh, Assistant Principal
Tamra S. Philbrook, Assistant Principal
Matthew J. Lash, Athletic Director

To: MSAD 40 Board of Directors

From: Harold E. Wilson, Principal

Date: 4/25/14

Re: Board Report

We are gearing up for the month of May, which is traditionally one of the busiest and most exciting months of the school year.

1. Our students and teachers are due to return home from the Costa Rica trip on 4/26. Again, I want to thank the Board for supporting this trip. It was an excellent opportunity for our students to participate in an experience that will have lifelong memories. I look forward to the students sharing their experiences at the second board meeting in May.
2. On Saturday May 3rd the SAT exam will be given to all MVHS third year students. This is the last year that the SAT will be used to determine proficiency. The new Smarter Balanced exam will be given in 2015 as the State assessment exam in math, reading, and writing.
3. Also on Saturday May 3rd, the Rockland Rotary Club will be hosting an e-waste pick up in the front parking lot between MVHS and MMS. The senior class will be volunteering with the Rotarians for this even. The Rockland Rotary Club has been very supportive of our seniors in the past providing a number of scholarships. This one small way the seniors can give back to a group who has helped so much.
4. According to Greenhouse Director, Neil Lash, our greenhouse plants are growing well. Neil is opening the greenhouse for plant sales Monday-Friday after school beginning on April 28th.
5. As part of the rest lighting upgrade new motion detectors have been placed in the gym to activate the lights. I believe Medomak Valley has benefited greatly from this project.
6. Rachele Hartley, our new guidance counselor is settling in very well and I am very confident she will be a real asset to our guidance team.

7. The students for the annual Top 8 Board of Directors Award have been named. This year our English department will be helping write the student biographies. I believe the Top 8 Award is a very important recognition of achievement for our top students. I hope that the Board continues this yearly recognition. It is one of the end of the year activities that I really look forward to attending.

8. On May 4th the annual Cruising to Graduation Car Show will be held on the campus. If you have never been to an event of this type, I would encourage you to stop by. It is one of the biggest car shows of this type in Maine.

9. The Medomak Valley Student Council in conjunction with the Red Cross, will host their annual spring blood drive on May 7th from 8-11 am in the gym.

10. On May 9th and 10th, we will be hosting a two-day State conference on gardening. Neil Lash is coordinating this event with the Maine School Garden Network, Maine Ag in the Classroom, and the Extension Service. Neil estimates on Saturday there will be over 120 teachers from across Maine in attendance. We were very fortunate last year to receive a \$5000 grant from Maine Ag in the Classroom. The Maine agricultural license plates provide the funding for these grants. Neil will be a keynote speaker on our Heirloom Seed Project and our Living History Arboretum. For more information, contact Neil directly at Neil_Lash@msad40.org or at 832-5389.

Administrator's Monthly Report

School/Department: RSU 40/MSAD 40 Adult Education

Month: May 2014:

April vacation was restful and needed and now that we are back it is time to focus on end of year activities and on the new fall semester. During the vacation week I had a newer version of InDesign, the program used to develop and publish the adult education brochures, uploaded onto my laptop.

People are always surprised at how early we begin the process of putting together each new brochure in adult education.

Part of the reason we start so early is simply timeliness, with printing and distribution dates and deadlines already fixed for the fall semester. Regional alliances and collaborations are another important consideration, given we include the Midcoast School of Technology Adult Education brochure in our publication, as does Five Town Adult Education in the Camden area.

In Lincoln County we are aligned with several adult education programs offering college transitions classes through a state grant, so coordination of course offerings and brochure information is also required there.

Another major factor is recruitment of teaching staff and getting all the course information from them within a specific timeframe. People are great procrastinators and I find that it is common for me to badger prospective instructors multiple times before I get all the details I need from them - course descriptions with enough details to ensure that the reader knows what the course will deliver, dates, number of weeks, day of the week, time, location, material fees and more, based on the specific course. Suffice it to say that it is a long and grueling process, but in the end there is a great deal of satisfaction and pride in the finished product.

I am getting used to our new high school equivalency testing system, the HISET exams. I have already tested 7 students here and at the Bolduc Correctional Facility in Warren. We are still planning on and hoping to add an additional evening of math instruction using our AEFLA grant funds for those students who need additional help in this subject area in order to pass the HiSET Math Exam. Math continues to be the area where the adults and teens who come to our program struggle the most, and this holds true across the region and the state.

Respectfully submitted,

Susan Hall-Taylor, RSU 40/MSAD 40 Adult Education Director