

Use of District Facilities

Building Use by Community

All school facilities are available to the communities of RSU 40 for educational, cultural, and civic events. This policy pertains to all school facilities. The following groups may have use of district buildings and grounds with administrative review and approval:

1. Municipal government
2. School sponsored organizations
3. Civic groups and non-profit organizations (Non-profit organizations must have a 503(C) on file)
4. Benefit projects
5. Public betterment organizations
6. Children's groups (Boy Scouts, Girl Scouts, etc.)
7. For-profit commercial groups

School use takes precedence over any other use.

Guidelines

1. Organizations must provide a certificate of insurance in the amount of \$1,000,000, name RSU 40/MSAD 40 as an additional insured, and covering the period under contract if required by the Superintendent/designee.
2. A certificate of insurance will be required if a fee is charged for event admission and the event is not sponsored by RSU 40.
3. Organizations granted permission to use buildings will be responsible for any damage to and/or theft of school property that occurs during such use.
4. All groups must provide satisfactory supervision of the activity for which building use was granted and arrange with the building principal for the opening and closing of the building.
5. Groups such as Little League, Farm Teams, Babe Ruth, etc., will be allowed to use district athletic fields provided permission is secured in advance from the school principal.
6. The use of school equipment, materials, or facilities of any kind by school personnel and others for personal or non-public benefits is prohibited.

7. School facilities will not be made available to any group that advocates unconstitutional or illegal acts, nor for any activities that are contrary to the best interests of the school system, or to the educational welfare of the students, as determined by the Superintendent/designee.
8. School facilities will not be made available for any purpose when there exists a risk to persons or damage to any school building, grounds, or equipment, as determined by the Superintendent/designee.
9. Smoking/vaping, the use of any tobacco product, the possession and/or consumption of alcohol, and/or any illicit substance is not permitted anywhere, by anyone, at any time in the school buildings or on the grounds of RSU 40.
10. The Superintendent/designee has sole authority to determine whether the facilities should be closed for reasons of public safety. Notification will be made as soon as possible. Contracts in force for periods during which the school is closed for reasons of public safety are automatically cancelled without penalty to either party. However, every effort will be made to reschedule any canceled event to a mutually acceptable date.
11. With a possible exception for service animals (see policy ACEA), no animals are allowed on school property without prior arrangement.

General Fees:

User fees and service fees may or may not pertain to all users. Some service fees may not be waived even if the user fee is waived. All users are subject to charges for damage to the facility they are using.

User Fees:

Friendship Village School Gym/Cafeteria	\$50.00 per day
Prescott Memorial School Cafeteria	\$50.00 per day
Miller School Gym/Cafeteria	\$50.00 per day
Union Elementary School Gym/Cafeteria	\$50.00 per day
Warren Community School Gym/Cafeteria	\$50.00 per day
Medomak Middle School Gym or Cafeteria	\$75.00 per day
Medomak Valley High School Gym or Cafeteria	\$75.00 per day
Single Room Fee (any building)	\$15.00 per day

See Table Below and Contract:

- The fee required for a law enforcement officer, if necessary, is the responsibility of the renting organization.
- Additional fees may be charged depending upon planned activities.
- If kitchen facilities are used, at least one be on duty.

MVHS AUDITORIUM	Approved RSU 40	District Based Non Profit	Non Profit Groups	For Profit Groups
Seats, house light, and stage	No charge	\$75/performance	\$275/performance	\$500/performance
Rehearsal/Set up/Break	No charge	No charge	\$25/hour	\$30/hour
Custodian	\$30/hour	\$30/hour (if none presently in building on regular schedule)	\$35/hour	\$40/hour
Facility Coordinator	\$30/hour or stipend	\$30/hour (at auditorium manager discretion)	\$35/hour	\$40/hour
Technicians	\$15/hour	\$15/hour (at auditorium manager discretion)	\$20/hour	\$25/hour
House Sound System	No charge	\$15/performance (battery replacement for wireless mics)	\$60/performance	\$65/performance

Cross Reference: ACEA-Service Animals
JLCDA-Administering Medical Marijuana to Students

Adopted: October 21, 1985

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