

REGIONAL SCHOOL UNIT 40

Friendship • Union • Waldoboro • Warren • Washington
1070 Heald Highway, PO Box 701, Union, Maine 04862
207.785.2277

Steve Nolan, Superintendent
Christina Wotton, Director of Instruction

Karla Miller, Business Manager
Karen Brackett, Director of Special Services

Finance Committee Meeting Thursday, December 13, 2018 Central Office Conference Room

Committee Members: Erik Amundsen, Sara Andrews, Guy Bourrie, Lynda Letteney, Sandra O'Farrell, Errol Silvestri

Ex-Officio Members: Danny Jackson/Board Chair, Steve Nolan/Superintendent, Karla Miller/Business Manager

Minutes

- I. **Call to Order** – The meeting was called to order at 6:14 pm
 - A. Declaration of Quorum: 7 of 7
 - B. Note Absentees:
 - C. Approve minutes of November 8, 2018 meeting: Erik Amundsen
Second: Lynda Letteney Vote: 5 – 0 – 2 (Guy Bourrie, Danny Jackson)

- II. **Sign Warrants**
 - A. Warrants were signed with no questions

- III. **Financial Reports**
 - A. Financials were discussed with time spent on miscellaneous revenues, homebound/hospital tutoring, improvement of instruction position at Friendship, board of directors, transportation, special education and Food Service

- IV. **Action Items**

- V. **Other Items**
 - A. Update on unpaid lunch balances
 - i. Karla distribution information on negative student balances and questions that Guy emailed during Thursday afternoon for discussion
 - ii. Karla and Stormie will bring back information regarding the school lunch program to the next meeting with a recommendation of how to move forward
 - B. Service and maintenance agreements
 - i. Karla distributed information on service and maintenance agreements and will bring back answers to the questions that could not be answered
 - C. Other
 - i. Occupied and unoccupied temperature settings seem to be going well
 - ii. Budget planning – the focus for budget this year will be Balance Forward, special education and transportation. Steve's goal is to have no warrant articles be over-expended

VI. The committee adjourned at 7:42 pm

All meetings of the Board, except executive sessions, will be open to the public. All actions of the Board will be taken openly and the deliberations leading to Board action will likewise be conducted openly. The public and district employees are encouraged to attend Board meetings. A time period of up to thirty minutes in duration for comments by visitors at Board meetings will be scheduled at the beginning of the Board's agenda. Board committee meetings are open to the public. Public input is welcomed but the Board Chair may need to limit discussion.

Regional School Unit 40 promotes a fragrance-free workplace. Thank you for not wearing any of the following during your visit: cologne, after shave lotion, perfume, perfumed hand lotion, fragranced hair products, scented laundry detergent and/or similar products. Students and staff thank you for keeping our environment chemically safe.

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