

REGIONAL SCHOOL UNIT 40

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Steve Nolan, Superintendent
Kimberly Schroeter, Director of Instruction

Karla Miller, Business Manager
Karen Etheridge, Director of Special Services

Finance Committee Meeting Thursday, December 8, 2016 Central Office

MINUTES

Committee Members: Erik Amundsen, Sara Andrews, Cheryl Cichowski, Lynda Letteney, Sandra O'Farrell, Errol Silvestri, Dennis Wooster

Ex-Officio Member: Danny Jackson

Administration: Karla Miller, Steve Nolan

- I. **Call to Order** – The meeting was called to order at 6:00 p.m. by Chair Dennis Wooster
 - A. Declaration of Quorum: 5 of 8
 - B. Note Absentees: Sara Andrews, Cheryl Cichowski, Sandra O'Farrell
 - C. Approve the November 10, 2016 minutes:
Motion: Lynda Letteney Second: Errol Silvestri Vote: 5 – 0

- II. **Sign Warrants**
 - A. The warrants were signed with no questions

- III. **Financial Reports**
 - A. Financial reports were discussed.

- IV. **Other**
 - A. MaineCare audit – Karen Etheridge provided an overview of the MaineCare audit, the findings and amount due.
 - B. FY 2017-18 Proposed Budget – the committee discussed that the target cap had been removed from policy.
 - C. School facility issues – Steve provided an overview of the oil spill that became a water quality issue and informed the committee that a meeting was scheduled with Siemens on Monday, December 12th.
 - D. Other –
 - i. Photocopiers – The Finance Committee voted to recommend to the full board to enter into a lease agreement for photocopiers with Transco:
Danny Jackson Second: Erik Amundsen Vote: 5 – 0
 - ii. The committee asked about activity funds and if the auditor recommendations were being followed and were assured that they were being followed

- V. The committee adjourned at 6:53 p.m.

All meetings of the Board, except executive sessions, will be open to the public. All actions of the Board will be taken openly and the deliberations leading to Board action will likewise be conducted openly. The public and district employees are encouraged to attend Board meetings. A time period of up to thirty minutes in duration for comments by visitors at Board meetings will be scheduled at the beginning of the Board's agenda. Board committee meetings are open to the public. Public input is welcomed but the Board Chair may need to limit discussion.

Regional School Unit 40 promotes a fragrance-free workplace. Thank you for not wearing any of the following during your visit: cologne, after shave lotion, perfume, perfumed hand lotion, fragranced hair products, scented laundry detergent and/or similar products. Students and staff thank you for keeping our environment chemically safe.

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