

# REGIONAL SCHOOL UNIT 40

Friendship • Union • Waldoboro • Warren • Washington  
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Steve Nolan, Superintendent  
Kimberly Schroeter, Director of Instruction

Karla Miller, Business Manager  
Karen Brackett, Director of Special Services

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## Finance Committee Meeting Thursday, July 19, 2018 Central Office

### MINUTES

**Committee Members:** Erik Amundsen, Sara Andrews, Guy Bourrie, Lynda Letteney, Sandra O'Farrell, Errol Silvestri

**Ex-Officio Member:** Danny Jackson

**Administration:** Karla Miller, Steve Nolan

- I. **Call to Order** – The meeting was called to order at 5:54 pm
  - A. Declaration of Quorum: 4 of 7
  - B. Note Absentees: Erik Amundsen, Errol Silvestri
  - C. Chair election:
    - i. Sara Andrews was nominated by Lynda Letteney and seconded by Sandra O'Farrell Vote: 3 – 0 – 1 (Sara Andrews)
    - ii. Lynda Letteney was nominated as vice chair by Sara Andrews and seconded by Sandra O'Farrell Vote: 3 – 0 – 1 (Lynda Letteney)
  - D. Approve the June 14, 2018 minutes:
    - i. Postponed to July meeting
- II. **Sign Warrants**
  - A. Warrants were signed with a questions regarding Camden National Bank, Gorham Leasing Group, Tyler Technologies, Glynlyon Inc., Practicon Inc., Maine Behavioral Healthcare, Schooner Bay Limo and Taxi, Transco Business Technologies
- III. **Financial Reports**
  - A. Financials were discussed going over the amounts remaining in all warrant articles
- IV. **Other**
  - A. Year-end Budget Transfers
    - i. Discussion was held on transfers to Special Education and Transportation and why they were needed. Steve discussed with the committee steps that will be taken in the coming year to help cost centers stay within their budgeted amounts
    - ii. Motion to send year-end budget transfers to the board as presented:  
Danny Jackson Second: Lynda Letteney Vote: 4 – 0 – 0
  - B. An updated ED279 Subsidy Printout was received and we expect to receive \$34,575 more in subsidy than previously anticipated

## V. The committee adjourned at 6:50 pm

All meetings of the Board, except executive sessions, will be open to the public. All actions of the Board will be taken openly and the deliberations leading to Board action will likewise be conducted openly. The public and district employees are encouraged to attend Board meetings. A time period of up to thirty minutes in duration for comments by visitors at Board meetings will be scheduled at the beginning of the Board's agenda. Board committee meetings are open to the public. Public input is welcomed but the Board Chair may need to limit discussion.

*Regional School Unit 40 promotes a fragrance-free workplace. Thank you for not wearing any of the following during your visit: cologne, after shave lotion, perfume, perfumed hand lotion, fragranced hair products, scented laundry detergent and/or similar products. Students and staff thank you for keeping our environment chemically safe.*

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