

REGIONAL SCHOOL UNIT 40

Friendship • Union • Waldoboro • Warren • Washington
1070 Heald Highway, PO Box 701, Union, Maine 04862
207.785.2277

Steve Nolan, Superintendent
Kimberly Schroeter, Director of Instruction

Karla Miller, Business Manager
Karen Brackett, Director of Special Services

Finance Committee Meeting Thursday, June 8, 2017 Central Office

MINUTES

Committee Members: Erik Amundsen, Sara Andrews, Lynda Letteney, Sandra O'Farrell, Errol Silvestri, Dennis Wooster

Ex-Officio Member: Danny Jackson

Administration: Karla Miller, Steve Nolan

- I. **Call to Order** – The meeting was called to order at 6:00 p.m. by Chair Dennis Wooster
 - A. Declaration of Quorum: 6 of 7
 - B. Note Absentees: Errol Silvestri, Steve Nolan
 - C. Approve the May 11, 2017 minutes:
Motion: Lynda Letteney Second: Erik Amundsen Vote: 6 – 0 – 1
(Dennis Wooster)

- II. **Sign Warrants**
 - A. The warrants were signed with a question on a check to transfer money from The First checking account to Camden National for MaineCare Reimbursement. Colleen Vannah, Karen Brackett and Karla have been working with the MDOE to get the direct deposit corrected.

- III. **Financial Reports**
 - A. Financial reports were discussed including National Board Certification, balance forward, guidance, MaineCare reimbursement, year-end anticipated balance, adult education and food service.
 - B. Discussion was held on year-end transfers to CTE and Special Education, and that Adult Ed will end the year over-expended.

- C. **Proposals**
 - i. Warren Community School IP converge communication system
Motion to recommend to the full board to accept the proposal from Hi-Tech in the amount of \$8,207: Danny Jackson Second: Sandra O'Farrell Vote: 6 – 0 – 0
 - ii. Miller School flashing zone lights
Motion to recommend to the full board to accept the proposal from Electric Light Company, Inc. in the amount of \$7,380: Danny Jackson
Second: Erik Amundsen Vote: 6 – 0 – 0

- iii. Union Elementary School underground tank
Motion to recommend to the full board to accept the proposal from Precision Tank, Inc. in the amount of \$6,835: Danny Jackson
Second: Sandra O'Farrell Vote: 6 – 0 – 0
- iv. Friendship Village School walk-in cooler/freezer unit
Motion to recommend to the full board to accept the proposal from C Caprara Food Service Equipment in the amount of \$17,566: Danny Jackson
Second: Sandra O'Farrell Vote: 6 – 0 – 0

IV. Other

A. Lease Proposals – Student Chromebooks and Staff Macbooks

- i. Motion to recommend to the full board to accept the proposal from CDW/Dell Financial Services for student chromebooks for a 3-year lease with a \$1.00 buyback in the amount of \$158,900 (\$55,362.35 per year): Danny Jackson Second: Erik Amundsen Vote: 6 – 0 – 0
- ii. Motion to recommend to the full board to accept the proposal from Apple/Apple Financial for MVHS teaching staff and elementary teacher staff devices for a 3-year lease with a \$1.00 buyback in the amount of \$162,318.75 (\$54,106.25 per year): Danny Jackson
Second: Sandra O'Farrell Vote: 6 – 0 – 0

B. The committee will meet July 6th at 6:15 before the board meeting.

V. The committee adjourned at 6:35 p.m.

All meetings of the Board, except executive sessions, will be open to the public. All actions of the Board will be taken openly and the deliberations leading to Board action will likewise be conducted openly. The public and district employees are encouraged to attend Board meetings. A time period of up to thirty minutes in duration for comments by visitors at Board meetings will be scheduled at the beginning of the Board's agenda. Board committee meetings are open to the public. Public input is welcomed but the Board Chair may need to limit discussion.

Regional School Unit 40 promotes a fragrance-free workplace. Thank you for not wearing any of the following during your visit: cologne, after shave lotion, perfume, perfumed hand lotion, fragranced hair products, scented laundry detergent and/or similar products. Students and staff thank you for keeping our environment chemically safe.

FRAGRANCE FREE
WORK
ENVIRONMENT

