



MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 40

Friendship * Waldoboro * Warren * Washington * Union
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Susan A. Pratt, Superintendent
Kimberly Schroeter, Director of Instruction

R. Scott Wyman, Business Manager
Karen Etheridge, Director of Student Services

**FACILITIES/TRANSPORTATION COMMITTEE
MEETING MINUTES
Thursday, March 8, 2012
4:00 p.m.
Medomak Middle School**

COMMITTEE	X	Francis Cross	X	Maggie Massengale, Chair	X	Sandra O'Farrell
MEMBERS	E	Mary Genthner	X	Bonnie Davis Micue (ex-officio)	X	Guy Bourrie
OTHERS:	X	R. Scott Wyman	X	Susan Pratt	X	Guests: Danny Jackson, Board Member

AGENDA

- I. Call to Order:** Chair Maggie Massengale called the meeting to order at 4:00 p.m.
 - 1) **Declaration of Quorum** – A quorum was declared. (7/8)
 - 2) **Note absentees:** Mary Genthner excused.
 - 3) **Approve minutes of the February 9, 2012 meeting. On motion** by Francis Cross and seconded by Sandra O'Farrell to approve the minutes of Feb. 9. **Vote: 4-0-0 Unanimous.**

- II. Report on Operations Work**
 - 1) **Maintenance:** Members have all previously toured MMS and declined an additional tour. Scott Wyman, Facilities Director, reported that the DEP gave MVHS clearance on the water sampling from the indoor oil spill. Scott also discussed the rumors of mold both at UES and MVHS, which are not true. No known mold issues exist. When asked about the oil tank for the bus garage, Scott reported that the purchase was not completed. Susan Pratt mentioned that we should not develop property that we lease. A better sign at Miller School was discussed. The drainage ditch at UES was discussed.
 - 2) **Food Service:** Things are going well.
 - 3) **Transportation:** Discussed the bid process for purchasing new buses. Scott Wyman reported that an RFP was submitted to First Student to see if there are possible cost savings in transportation. It was then questioned if we could do bus maintenance for other districts. Scott said he would follow up on previous attempts to research this issue.

- III. Discuss the 5 Year Maintenance Plan:** Scott Wyman asked for input. It is a work in progress. He will coordinate the plan with budgeting and current maintenance plans.

- IV. Future agenda items:** Coordinate the 5 year plan with this year's budget.

- V. Next meeting:** April 12, 2012 at Medomak Valley High School.

VI. Other business

VII. Adjournment: Chair declared the meeting recessed at 5:05 p.m.

All meetings of the Board, except executive sessions, will be open to the public. All actions of the Board will be taken openly and the deliberations leading to Board action will likewise be conducted openly. The public and district employees are encouraged to attend Board meetings. A time period of up to thirty minutes in duration for comments by visitors at Board meetings will be scheduled at the beginning of the Board's agenda. Board committee meetings are open to the public. Public input is welcomed but the Board Chair may need to limit discussion.