



MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 40

Friendship * Waldoboro * Warren * Washington * Union
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Susan A. Pratt, Superintendent
Kimberly Schroeter, Director of Instruction

R. Scott Wyman, Business Manager
Karen Etheridge, Director of Student Services

FACILITIES/TRANSPORTATION COMMITTEE MEETING

Thursday, February 9, 2012

4:30 p.m.

Union Elementary School

COMMITTEE	E	Francis Cross	X	Maggie Massengale, Chair	X	Sandra O'Farrell
MEMBERS	E	Mary Genthner	E	Bonnie Davis Micue (ex-officio)	X	Guy Bourrie
OTHERS:	X	R. Scott Wyman	X	Susan Pratt		Guests:None

MEETING MINUTES

I. Call to Order:

The meeting was called to order by Chair, Maggie Massengale at 4:30 p.m.

- 1) **Declaration of Quorum:** A quorum was declared (3/5)
- 2) **Note absentees:** Francis, Mary and Bonnie indicated previously that they could not attend the meeting.
- 3) **Approve minutes of the January 2012 meeting:** No meeting held due to snow storm and school cancellation.
- 4) **Approve minutes of the December 8, 2011 meeting:** On motion by Sandra O'Farrell and second by Maggie Massengale, the December 8, 2011, minutes were unanimously approved.

II. Report on Operations Work

- 1) **Maintenance:** Icy driveways and parking lots discussed;
- 2) **Food Service:** Continues to operate smoothly with success for fresh fruits and vegetables;
- 3) **Transportation:** The Transfinder program is almost complete with two routes left to be entered. Bus routes will be easier to generate with this program

III. Discuss the drainage issue at Union Elementary School: Scott Wyman and Susan Pratt reported that the drainage issue at the Union Elementary School was being looked at as reported in other Board meetings. The recent estimate to fix the problem is \$32,000.00. Department of Transportation (DOE) has a drainage easement across the sports field in the front of the building, bordering Route 17.

IV. Future agenda items: Review and discussion of the 5 Year Maintenance Plan.

V. Next meeting March 8, 2012 at Medomak Middle School

VI. Other business: Scott Wyman will remove the green sheet items from the budget.

VII. Adjournment: The Chair moved to adjourn the meeting at 6:10 p.m.

All meetings of the Board, except executive sessions, will be open to the public. All actions of the Board will be taken openly and the deliberations leading to Board action will likewise be conducted openly. The public and district employees are encouraged to attend Board meetings. A time period of up to thirty minutes in duration for comments by visitors at Board meetings will be scheduled at the beginning of the Board's agenda. Board committee meetings are open to the public. Public input is welcomed but the Board Chair may need to limit discussion.