



MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 40

Friendship * Waldoboro * Warren * Washington * Union
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Susan A. Pratt, Superintendent
Kimberly Schroeter, Director of Instruction

R. Scott Wyman, Business Manager
Karen Etheridge, Director of Student Services

**FACILITIES/TRANSPORTATION COMMITTEE
MEETING MINUTES
Thursday, April 12, 2012
4:00 p.m.
Medomak Valley High School**

COMMITTEE	E	Francis Cross	E	Maggie Massengale, Chair	X	Sandra O'Farrell
MEMBERS	X	Mary Genthner	X	Bonnie Davis Micue (ex-officio)	X	Guy Bourrie
OTHERS:	X	R. Scott Wyman	X	Susan Pratt	X	Guests: Harold Wilson, Principal MVHS

Meeting Minutes

- I. Call to Order:** Bonnie Micue called the meeting to order at 4:10 p.m.
 - 1) **Declaration of Quorum** – A quorum was declared. (3/5)
 - 2) **Note absentees:** Maggie Massengale and Francis Cross excused.
 - 3) **Approve minutes of the March 8, 2012 meeting. On motion** by Sandra O'Farrell and second by Guy Bourrie to approve the minutes of March 8, 2012. **Vote: 3-0-0 Unanimous.**

- II. Report on Operations Work**
 - 1) **Maintenance:** Scott Wyman, Facilities Director, reported:
 - a.) Lawn mowing bids and details.
 - b.) Bathrooms project: Boys and Girls at the MVHS.
 - c.) Gutters are done at MMS and Prescott.
 - 2) **Food Service:** Things are going well. Summer Food Service Programs at Miller, Warren and MVHS. Healthy Lincoln County.
 - 3) **Transportation:** Discussed the bid process for purchasing 2 new small buses to replace contract drivers for the next school year. Will be meeting with Karen Etheridge and Gail Whittier to go over routes.

- III. Future agenda items:**
- IV. Next meeting:** MAY 10, 2012 at Warren Community School.
- VI. Other business:** Check with the Town of Warren to see if the old school might be a site for a future bus garage. Make sure the physical layout has legitimacy.
- VII. Adjournment:** Chair declared the meeting recessed at 5:00 p.m.

All meetings of the Board, except executive sessions, will be open to the public. All actions of the Board will be taken openly and the deliberations leading to Board action will likewise be conducted openly. The public and district employees are encouraged to attend Board meetings. A time period of up to thirty minutes in duration for comments by visitors at Board meetings will be scheduled at the beginning of the Board's agenda. Board committee meetings are open to the public. Public input is welcomed but the Board Chair may need to limit discussion.