

Use of Private Vehicles on School Business

In the interest of student safety and to reduce the district's exposure to liability, buses will be used to transport participating students to and from school campuses and field trip destinations, sporting events and other school sanctioned activities requiring travel.

However, the Board recognizes that it may not always be possible or practicable to provide bus transportation. Therefore, when in the opinion of the Superintendent/designee, the use of private vehicles is the most practical or only possible method of transportation, privately owned vehicles may be used subject to the following conditions:

- A. Only school employees will be permitted to drive private vehicles used to transport students, with the exception of item B. below.
 - 1. To be approved to transport students in a private vehicle the driving employee will furnish the Superintendent's office with copies of valid driver's license, proof of minimum liability insurance of \$100,000/\$300,000, minimum property damage insurance of \$50,000 and a minimum medical coverage of \$5,000 as well as the vehicle's current registration.
 - 2. The private vehicle to be driven must display current inspection stickers and have a seat belt for the driver and each passenger.
 - 3. RSU 40 assumes no liability unless the employee has the authorization described above.
- B. Parents/guardians may transport their own child to/from a school sponsored event or activity for which the district would normally provide transportation provided they notify a school administrator in writing of their intent to do so.
- C. If transporting children other than their own, a written and signed permission slip from the parent/guardian of said child(ren) must accompany their notice of intent.
- D. Further exceptions may be made in emergency cases with the approval of both the parent/guardian and the school administration.
- E. RSU 40 assumes no liability that may arise from a parent's transportation of their own child(ren) or others to or from a school sponsored event or activity for which the district would normally provide transportation.

- F. No student will be allowed to drive on field trips or an any school sponsored or sanctioned event for which the district would normally provide transportation.

Adoption: December 1, 2011

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