



MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 40

Friendship * Waldoboro * Warren * Washington * Union
1070 Heald Hwy.* PO Box 701 * Union * Maine * 04862
(207) 785-2277 Fax (207) 785-3119

Susan A. Pratt Superintendent
Kimberly Schroeter, Director of Instruction

Scott Wyman, Business Manager
Karen Etheridge, Director of Student Services

POLICY COMMITTEE MINUTES

The mission of the MSAD #40 Policy Committee is to create, maintain, review and update policies that nurture a quality educational environment and which conform to Federal and State Law.

Tuesday, August 7, 2012

5:00p.m.

Central Administrative Offices

1070 Heald Hwy, Union, Maine 04862

COMMITTEE MEMBERS: Sandra O'Farrell, Guy Bourrie, Ann Donaldson, Darrell Goldrup,
Maggie Massengale

EX-OFFICIO MEMBER: Danny Jackson

ADMINISTRATIVE MEMBER: Superintendent Susan Pratt

*** PLEASE BRING POLICY MANUALS TO THE MEETING ***

Present: Sandra O'Farrell, Ann Donaldson, Guy Bourrie, Susan Pratt, Danny Jackson,

AGENDA TOPICS

I. OPENING

- A. Call To Order by Susan Pratt
- B. Declaration of Quorum 3/5 (Maggie Massengale, Darrell Goldrup)

II. ACTION ITEMS

- A. Adjustments to the Agenda: Action items two consideration of deletions should take these out of order.
- B. Election of Chair: Nomination: Guy Bourrie: Ann Donaldson Secoded: Sandra O'Farrell Vote: 2/0/1 (Guy Bourrie)
- C. Election of Vice- Chair: Nomination:Sandra O'Farrell: Ann Donaldson Secoded: Guy Bourrie Vote: 2/0/1 (Sandra O'Farrell)
- D. Review the Minutes of May 15, 2012: Motion to approve:Ann Donaldson Secoded: Sandra O'Farrell
Vote: Unanimous
- E. Consideration for deletion: Policy JKG- Physical Restraint : Motion to send for deletion after JKAA and JKAA-R is approved: Maggie Massengale Secoded: Ann Donaldson Vote: Unanimous
- F. Consideration for deletion: Policy JKGA- Use of Time Out Rooms and Therapeutic Restraints:Motion to send for deletion after JKAA and JKAA-R is approved:Maggie Massengale Secoded: Ann Donaldson Vote: Unanimous

III. NEW/REVISED POLICIES FOR CONSIDERATION

- A. Revise: Policy BB- School Board Legal Status: Move to accept and forward to the Board for First reading: Ann Donaldson Secoded:Sandra O'Farrell Vote: Unanimous
- B. Revise: Policy JLC-A- Student Health Philosophy and Personnel: Move to accept and forward to the Board for First reading Sandra O'Farrell Secoded: Ann Donaldson Vote: Unanimous
- C. Revise: Policy BDF- Administration Committees; Linda Trenholm shared what the change in administrative committees with technology and this adds changes to Dropout prevention committee: Ann Donaldson Secoded: Sandra O'Farrell Vote: Unanimous
- D. Revise: Policy IJNDB- Student Computer and Internet Use: Move to accept and forward to the Board for First reading: Ann Donaldson Secoded: Sandra O'Farrell Vote: Unanimous

All subcommittee meetings of the Board, except executive sessions, will be open to the public. All actions of the subcommittees will be taken openly and the deliberations leading to their action will likewise be conducted openly. The public and district employees are encouraged to attend subcommittee meetings. Subcommittee meetings are open to the public. Public input is welcomed, but the Chair may need to limit discussion.

- E. Revise: Policy IJNDB-R- Student Computer and Internet Use Rules: Move to accept and forward to the Board for First reading as changed: :Sandra O'Farrell Seconded: Ann Donaldson Vote: Unanimous
- F. Proposed New: Policy JKAA- Use of Physical Restraint and Seclusion Move to accept and forward to the Board for First reading: Maggie Massengale Seconded: Ann Donaldson Vote: Unanimous
- G. Proposed New: Policy JKAA-R- Procedures On Physical Restraint and Seclusion: Move to accept and forward to the Board for First reading: Ann Donaldson Seconded: Maggie Massengale Vote: Unanimous
- H. Revise: Policy IJOA- Field Trips & Off Campus Travel Changes with bold. Motion to send to the the Board for first reading: Sandra O'Farrell Seconded: Maggie Massengale Vote: Unanimous
- I. Proposed New: Policy BEDJ- Broadcasting/Taping of Board Meetings: Motion to send Guy's draft as amended to the Board for first reading: Ann Donaldson Seconded: Maggie Massengale Vote: Unanimous

IV. OTHER ITEMS

- V. **ADJOURNMENT:** Motion to adjourn: Ann Donaldson Seconded: Maggie Massengale
Vote: Unanimous Adjourned at 6:30 PM

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