

Job Title: Custodian

Qualifications:

- a. High school diploma or equivalent
- b. Criminal History Record Check (CHRC)
- c. Similar work-related experience
- d. Strong characteristics of cooperation, flexibility, initiative, industriousness
- e. Strong organizational skills and ability to prioritize workload to meet deadlines

Reports to: Head custodian and facilities director

Job Goal: To help maintain the physical school plant in condition of operating excellence so that full educational use of it may be made at all times

Essential Functions:

- a. Ability to read, reason and understand policies and procedures and related information
- b. Follow verbal, written and/or demonstrated instructions
- c. Knowledge of materials, methods and equipment used in janitorial work and ability to operate manual and automatic custodial equipment
- d. Physical ability to perform all necessary job related upper and lower body movement
- e. Ability to work in a team environment
- f. Ability to do reaching, lifting, eye-hand coordination, sitting, and stooping
- g. Ability to lift and carry products (up to 50 pounds)
- h. Ability to work on your feet for a full eight-hour shift
- k. Maintain a clean, sanitary building with daily care of all building areas
- l. Assist in maintaining a clean and safe perimeter around the school building including snow and ice removal
- m. Perform minor repairs whenever necessary
- n. Be particularly attentive to heating, roofing, refrigerating, lighting, plumbing aspects of building maintenance
- o. Be cognizant of and attentive to all building safety features particularly fire control
- p. Be constantly aware of better custodial practices
- q. Perform other custodial duties as required by the head custodian or facilities director
- r. Follow health and safety procedures established by the district
- s. Arrive and depart punctually, notifying appropriate personnel about absences and coverage
- t. Demonstrate dependability, integrity, and loyalty when representing RSU 40
- u. Follow the chain of command for various administrative procedures and student or program concerns

Terms of Employment: As determined by the current Collective Bargaining Agreement

between the RSU 40 Board of Directors and the Medomak Valley Education Association

Evaluation: Performance of this job will be evaluated annually by the head custodian in accordance with policy.

To perform this job successfully, an individual must be able to perform each duty and responsibility satisfactorily. The requirements are representative of the knowledge, skill, and ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.