

# REGIONAL SCHOOL UNIT 40

Friendship • Union • Waldoboro • Warren • Washington  
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Steve Nolan, Superintendent  
Christina Wotton, Director of Instruction

Karla Miller, Business Manager  
Karen Brackett, Director of Special Services

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## Curriculum Committee Meeting Thursday, September 20, 2018 Friendship Village School 5:30 p.m.

**Committee Members:** Sara Andrews, Errol Silvestri, Emily Trask-Eaton, Bob Williams and Melvin Williams

**Ex-Officio Members:** Danny Jackson/Board Chair, Steve Nolan/Superintendent, Christina Wotton/Director of Instruction and Linda Pease/Principal Medomak Valley High School

### Minutes

#### I. Opening

- A. Call to Order at 5:30 p.m.
- B. Declaration of Quorum
- C. Absences: excused absence- Emily Trask-Eaton
- D. Elect Committee Chair
  1. Bob Williams nominated Errol Silvestri as Chairman. Errol Silvestri was elected as Chairman.
- E. Approve Minutes
  1. May 17, 2018 minutes will be retrieved by Bob Williams and will be approved at the next meeting.

#### II. Action Items

#### III. Other Items

- A. Christina Wotton, Director of Instruction, presented each member with a binder including monthly dividers to hold materials for the 2018-2019 curriculum committee meetings.
  1. Discussion of RSU 40 Comprehensive Plan - Goal 1
  2. Understanding by Design Framework
    - a) Christina discussed the materials she provided outlining the Understanding by Design framework which has been adopted by RSU 40. Understanding by Design offers a planning process and structure to guide curriculum, assessment, instruction and interventions.
    - b. RSU 40 Professional Learning Communities
      - i. Christina reviewed RSU 40's Professional Learning Communities document which is being used as a resource for our PLC teams this year.

- IV. Topics for the year**
  - a. The committee discussed topics for the year. It was decided to defer to the Director of Instruction to present a list of topics for upcoming meetings at our October meeting.
  
- V. Committee meeting dates/times**
  - a. The committee discussed the frequency and length of future meetings. The committee decided to continue the discussion at its next meeting.
  
- VI. Adjourned at 6:40 p.m.**

All meetings of the Board, except executive sessions, will be open to the public. All actions of the Board will be taken openly and the deliberations leading to Board action will likewise be conducted openly. The public and district employees are encouraged to attend Board meetings. A time of up to thirty minutes in duration for comments by visitors at Board meetings will be scheduled at the beginning of the Board's agenda. Board committee meetings are open to the public. Public input is welcomed but the Board Chair may need to limit discussion.

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