

REGIONAL SCHOOL UNIT 40

Friendship • Union • Waldoboro • Warren • Washington
1070 Heald Highway, PO Box 701, Union, Maine 04862
207.785.2277

Steve Nolan, Superintendent
Kimberly Schroeter, Director of Instruction

Karla Miller, Business Manager
Karen Etheridge, Director of Special Services

Board of Directors Meeting

Thursday, October 15, 2015

Prescott Memorial School

MINUTES

School Board Members: Erik Amundsen, Sara Andrews, Guy Bourrie, Tod Brown, Cheryl Cichowski, Dana Dow, Danny Jackson, Lynda Letteney, Sandra O'Farrell, Dorothy Robinson, Errol Silvestri, Brooke Simmons, Tara Wellman, Bob Williams, Dennis Wooster

Student Representatives: Sophie Cohen, Jake Faria, Patrick White

I. The meeting was called to order by Chair Danny Jackson at 7:02 p.m.

1. Pledge of Allegiance
2. Declaration of 757 of 927
3. Note Absences: Erik Amundsen, Dana Dow, Brooke Simmons, Sophie Cohen, Patrick White
4. Adjustments to the Agenda

II. Audience with the Public – N/A

III. Consent Agenda

Motion to approve the Minutes of October 1, 2015: Dennis Wooster Second: Guy Bourrie
Vote: 605 – 0 – 152 (Cheryl Cichowski, Errol Silvestri, Bob Williams)

IV. Superintendent and/or Chair Reports

A. Superintendent's Report

1. Attached
2. Read a letter from the Town of Union on the Thresher Brewing Company's application to establish a brewery at 24 Mic Mac Lane, Union, ME

B. Board Chair's Report

1. Attached
2. Read a letter from Many Flags
3. Read a thank you letter for a scholarship
4. The next board meeting, November 5th, will be held at Central Office

C. Business Manager's Report

1. Attached

D. Student Representative(s) Report

1. Attached

VI. Reports from Schools

- A. Christina Wotton presented Steve Nolan with a t-shirt as a thank you for his participation in the Race Against Bullying

VII. Presentations

- A. Runyon Kersteen Ouellette audit report for FY 2015
- B. Linda Bowe – Vision/Mission

VII. Educational Issues

VIII. Action Items

- A. Motion to approve the following teacher nomination:** Guy Bourrie

Second: Sandra O'Farrell Vote: 757 – 0 – 0

- a. Gussie Vaughn – ELL Teacher (0.5) – District Wide

- B. Approve policies for 2nd reading:** Guy Bourrie Second: Sandra O'Farrell

Vote: 702 – 0 – 55 (Cheryl Cichowski)

- a. GCOC Evaluation of Administrative Staff
- b. GCSA Employee Digital Device and Internet Use
- c. GCSA-R Employee Digital Device and Internet Use Rules
- d. IJNDB Student Digital Device and Internet Use and Internet Safety
- e. IJNDB-R Student Digital Device and Internet Use and Internet Safety Regulations
- f. GCOA Supervision and Evaluation of Professional Staff

IX. Committee Reports

- A. Facilities-Transportation Committee – October 22nd @ 4:30 p.m. – Prescott
- B. Policy Committee – October 27th @ 5:00 p.m. – Central Office
- C. Negotiations Committee – October 28th @ 4:00 p.m. – MMS
- D. Curriculum Committee – November 3rd @ 5:00 p.m. – MMS
- E. Finance Committee – November 10th @ 5:00 p.m. – Central Office
- F. Personnel Committee – TBA

- X. Region 8 Board – October 28th @ 7:00 p.m. – MCST**

- XI. The meeting adjourned at 8:16 p.m.**

All meetings of the Board, except executive sessions, will be open to the public. All actions of the Board will be taken openly and the deliberations leading to Board action will likewise be conducted openly. The public and district employees are encouraged to attend Board meetings. A time of up to thirty minutes in duration for comments by visitors at Board meetings will be scheduled at the beginning of the Board's agenda. Board committee meetings are open to the public. Public input is welcomed but the Board Chair may need to limit discussion.

REGIONAL SCHOOL UNIT 40

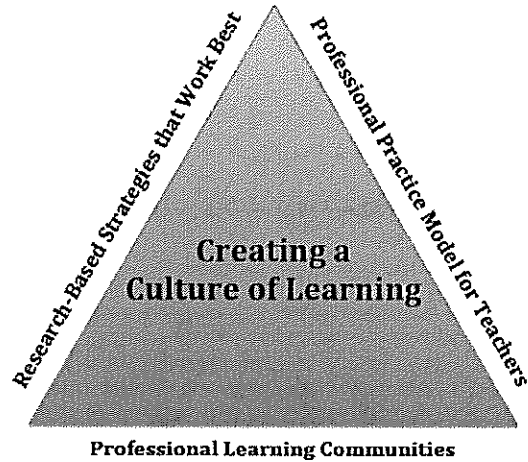
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Steve Nolan, Superintendent
Kimberly Schroeter, Director of Instruction

Karla Miller, Business Manager
Karen Etheridge, Director of Special Services

To: Members of the Board of Directors
From: Steve Nolan
Date: October 9, 2015
Subject: Board Agenda for October 15, 2015

- I. Opening
- II. Audience with the Public
- III. Consent Agenda
- IV. Superintendent and/or Chair Reports



A. Superintendent's Report

1. I attended the boys' soccer game on Tuesday afternoon against Leavitt Area High School, and I'm planning to attend the football game on Saturday afternoon.
2. We hosted the Mid-Coast Superintendents' Association meeting on October 8th where Suzan Beaudoin, Director of School Finance and Operations from the Department of Education, shared information and answered questions about school finance and related topics.
3. Also on October 8th, we hosted the Superintendents' Advisory Committee meeting where we continued discussion about opportunities to coordinate how high school students earn credit for participation in vocational programs.
4. Linda Bowe will share information about four types of schools, the vision process timeline, and a vision and mission sample survey. Please review the three separate documents included in this packet.

V. Reports from Schools

VI. Presentations

1. Runyon Keersteen Oullette audit report for FY15
2. Linda Bowe – Vision/Mission

VII. Educational Issues

VIII. Action Items

A. Approve the following teacher nomination:

You will be asked to approve Gussie Vaughn for the ELL teacher position. Please review the nomination form included in this packet.

B. Approve policies for 2nd reading

You will be asked to approve the policies included on the agenda for a 2nd reading. The policies were included in the last Board packet.

IX. Committee Reports

X. Region 8 Board

XI. Adjournment

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TOWN OF UNION

Office of Selectmen, Town Manager, Assessors Agent, Town Clerk, Tax Collector, Treasurer and Code Enforcement

October 5, 2015


Dear Property Owner
(Within 500 feet of proposed project site)

The Union Site Plan Review section of the Land Use Ordinance requires abutters within 500 feet of a lot line of a proposed project that requires this review be notified of a Public Hearing by the Planning Board during its review.

This letter is to inform you that the Union Planning Board will hold a public hearing on Thursday October 22, 2015 beginning at 6:30 pm at the Union Town Office (lower meeting room). Your written or oral comments are welcome.

The public hearing is on an application filed by Threshers Brewing Co. To establish a brewery in the building owned by Katharine Lunt at 24 Mic Mac Lane this was previously a water bottling plant. They plan to use the existing building that is 2400 sq. ft. The property is located at 24 Mic Mac Lane, identified as Map 6 Lot 6-2.

Union Planning Board


Grant Watmough
Code Officer

Board Chair Report 10/15/15

- 1) Read letter about Many Flags



October 2015

Dear School Leadership,

For the past two years the Many Flags Board of Directors has diligently worked to rebrand and redirect its priorities from building a campus to identifying regional issues and how best to collaborate and leverage resources via educational institutions. Through a Promise Neighborhood Planning grant and a John T. Gorman Foundation grant work focused on:

- Identifying gaps that prevent a child from cradle to career to learn, grow, succeed and thrive.
- Providing regional collaboration to offer professional development.
- Hosting conversations amongst school leadership to identify best practices.
- Identifying ways to build family-school-community partnerships.
- Understanding the impact poverty has on our children, families, and schools.
- Evaluating ways to strengthen current and provide new opportunities for students to be ready for career or college upon high school graduation.

Despite making progress in these areas, two major issues have constrained the organization: sustainable funding and high turn over of school district leadership. These constraints have left the Many Flags Board grappling with the fate and the purpose of the organization.

After careful consideration and in order for the work to continue in a more sustainable manner, the Board of Many Flags decided to reorganize the board of directors and appoint members from the community. This new community-based transition board has representation from all of Knox County including: education, government, faith-based, food advocacy, behavioral health, private and public sectors, and a local philanthropic donor.

Over the next year, the community-based transition board in partnership with a local philanthropist will transition the organization into an entity that will continue to provide various opportunities for children and adults to learn, grow, succeed, and thrive. It will be using a model for multi-organizational partnership. If you would like to learn more about the future organization please contact Audrey Lovering or Pinny Beebe-Center.

The Many Flags Board of Directors wishes to thank the school leadership for its support over the past few years. Looking at the options and challenges the organization faced, the Board felt this was the best option for continuing the work around empowering children and their families in our communities.

Sincerely,
Board of Directors for Many Flags

RSU 40 / MSAD 40
Financials for Month Ended - September, 2015

GENERAL FUND – PRE-KINDERGARTEN THROUGH GRADE TWELVE

	Adopted FY 2016 Budget	Spent/Rec'd to Date FY 2016	Encumbered to Date FY 2016	Amount Remaining FY 2016	Percent Remaining FY 2016
Percent of Fiscal Year Remaining: 75.00%					
Regular Instruction:	\$ 8,991,114	\$ 799,228	\$ 6,056,821	\$ 2,135,066	23.75%
22. Regular Instruction Programs					
Medomak Middle School	\$ 1,271,929	\$ 122,988	\$ 948,135	\$ 200,806	15.79%
Miller School	\$ 1,379,505	\$ 135,300	\$ 942,689	\$ 301,516	21.86%
Prescott Memorial School	\$ 590,059	\$ 54,993	\$ 387,085	\$ 147,981	25.08%
Union Elementary School	\$ 586,925	\$ 52,026	\$ 373,439	\$ 161,461	27.51%
Warren Community School	\$ 1,544,688	\$ 123,929	\$ 1,009,740	\$ 411,019	26.61%
Friendship Village School	\$ 545,672	\$ 45,702	\$ 366,171	\$ 133,799	24.52%
Medomak Valley High School	\$ 2,502,651	\$ 225,220	\$ 1,660,387	\$ 617,044	24.66%
12. K-2 Instruction Programs					
Miller School	\$ 63,837	\$ 4,940	\$ 51,104	\$ 7,793	12.21%
Union Elementary School	\$ 74,879	\$ 5,023	\$ 48,248	\$ 21,608	28.86%
Warren Community School	\$ 80,342	\$ 4,257	\$ 42,254	\$ 33,831	42.11%
19. Other Instructional Programs					
<i>English as a 2nd Language</i>	\$ 19,349	\$ 490	\$ -	\$ 18,859	97.47%
<i>Alternative Education</i>	\$ 198,903	\$ 14,718	\$ 132,157	\$ 52,028	26.16%
<i>Gifted and Talented</i>	\$ 132,375	\$ 9,641	\$ 95,411	\$ 27,323	20.64%
Special Education:	\$ 4,463,581	\$ 493,696	\$ 2,608,760	\$ 1,361,125	30.49%
26. Special Ed Programs / Administration					
CTE Instruction:	\$ 788,931	\$ 197,224	\$ -	\$ 591,707	75.00%
2. CTE Instruction or Assessment					
Other Instruction:	\$ 432,736	\$ 44,210	\$ 161,632	\$ 226,894	52.43%
3. Co-curricular	\$ 76,550	\$ 1,580	\$ 41,688	\$ 33,282	43.48%
6. Extra-curricular	\$ 356,185	\$ 41,367	\$ 119,944	\$ 194,874	54.71%
19. Other Instr Programs - Summer School	\$ -	\$ 1,263	\$ -	\$ (1,263)	0.00%
Student and Staff Support:	\$ 2,008,220	\$ 378,799	\$ 1,065,896	\$ 563,525	28.06%
<i>Student Support Services</i>					
7. Guidance Services	\$ 538,176	\$ 50,547	\$ 399,373	\$ 88,256	16.40%
8. Health Services	\$ 280,763	\$ 28,499	\$ 185,056	\$ 67,209	23.94%
11. Instructional Technology	\$ 550,147	\$ 153,532	\$ 196,765	\$ 199,851	36.33%
20. Other Student Support Services	\$ 5,270	\$ -	\$ -	\$ 5,270	100.00%
<i>Staff Support Services</i>					
9. Improvement of Instruction	\$ 312,840	\$ 100,051	\$ 99,644	\$ 113,145	36.17%
13. Library Services	\$ 298,274	\$ 30,103	\$ 185,058	\$ 83,113	27.86%
28. Student Assessment	\$ 22,750	\$ 16,068	\$ -	\$ 6,682	29.37%
System Admin	\$ 630,473	\$ 159,539	\$ 317,439	\$ 153,495	24.35%
29. System Administration					
School Admin	\$ 1,489,826	\$ 318,386	\$ 1,113,733	\$ 57,707	3.87%
23. School Administration					
Transportation:	\$ 1,720,738	\$ 381,251	\$ 654,323	\$ 685,164	39.82%
30. Transportation					
Student Transportation	\$ 1,523,630	\$ 355,279	\$ 630,851	\$ 537,500	35.28%
Out-of-District Transportation	\$ 160,000	\$ 22,757	\$ -	\$ 137,243	85.78%
Vocational Transportation	\$ 29,608	\$ 3,215	\$ 23,472	\$ 2,921	9.87%
Homeless Transportation	\$ 7,500	\$ -	\$ -	\$ 7,500	100.00%
Facilities & Maintenance:	\$ 2,188,599	\$ 546,131	\$ 713,947	\$ 928,521	42.43%
18. Operation & Maintenance of Plant					
<i>Maintenance/Custodial</i>					
Medomak Middle School	\$ 232,770	\$ 59,963	\$ 105,261	\$ 67,546	29.02%
Miller School	\$ 215,467	\$ 53,069	\$ 95,808	\$ 66,590	30.91%
Prescott Memorial School	\$ 84,110	\$ 19,475	\$ 34,291	\$ 30,344	36.08%
Union Elementary School	\$ 147,749	\$ 35,049	\$ 42,439	\$ 70,260	47.55%
Warren Community School	\$ 270,130	\$ 67,188	\$ 105,652	\$ 97,290	36.02%
Friendship Village School	\$ 85,058	\$ 19,158	\$ 36,699	\$ 29,201	34.33%
Medomak Valley High School	\$ 414,304	\$ 88,120	\$ 166,223	\$ 159,961	38.61%
<i>Maintenance of Buildings</i>	\$ 487,800	\$ 171,598	\$ 127,573	\$ 188,629	38.67%
<i>Security</i>	\$ 38,549	\$ -	\$ -	\$ 38,549	100.00%
<i>Capital Renewal & Renovation</i>	\$ 212,663	\$ 32,511	\$ -	\$ 180,152	84.71%
Debt Service:	\$ 1,293,238	\$ -	\$ -	\$ 1,293,238	100.00%
5. Debt Service Payments					
All Other Expend:	\$ 25,000	\$ -	\$ -	\$ 25,000	100.00%
24. Food Service Transfer					
Total General Fund Expenditures	\$ 24,032,456	\$ 3,318,464	\$ 12,692,550	\$ 8,021,443	33.38%

RSU 40 / MSAD 40
Financials for Month Ended - September, 2015

GENERAL FUND – PRE-KINDERGARTEN THROUGH GRADE TWELVE

Percent of Fiscal Year Remaining: 75.00%

	Adopted FY 2016 Budget	Spent/Rec'd to Date FY 2016	Encumbered to Date FY 2016	Amount Remaining FY 2016	Percent Remaining FY 2016
General Fund Revenues:					
Local Assessments					
Waldoboro	\$ 4,839,679	\$ 1,210,436	\$ -	\$ 3,629,243	74.99%
Washington	\$ 1,377,289	\$ 346,876	\$ -	\$ 1,030,413	74.81%
Union	\$ 2,035,814	\$ 512,728	\$ -	\$ 1,523,086	74.81%
Warren	\$ 3,634,893	\$ 915,462	\$ -	\$ 2,719,431	74.81%
Friendship	\$ 1,803,071	\$ 454,111	\$ -	\$ 1,348,961	74.81%
	\$ 13,690,746	\$ 3,439,611	\$ -	\$ 10,251,135	74.88%
Tuition					
Secondary	\$ 102,000	\$ 941	\$ -	\$ 101,060	99.08%
State Agency Client - Elementary	\$ 20,000	\$ -	\$ -	\$ 20,000	100.00%
State Agency Client - Secondary	\$ 100,000	\$ -	\$ -	\$ 100,000	100.00%
Miscellaneous					
MaineCare Reimbursement	\$ 300,000	\$ 4,765	\$ -	\$ 295,235	98.41%
Investment Income	\$ 5,000	\$ 863	\$ -	\$ 4,137	82.74%
Misc Rev and Fees	\$ 8,000	\$ 3,631	\$ -	\$ 4,369	54.61%
MaineCare Transfer In	\$ 196,086	\$ 196,085	\$ -	\$ 1	0.00%
State Subsidy	\$ 8,995,980	\$ 1,945,292	\$ -	\$ 7,050,688	78.38%
Balance Forward	\$ 680,000	\$ -	\$ -	\$ 680,000	100.00%
Total General Fund Revenues:	\$ 24,097,812	\$ 5,591,188	\$ -	\$ 18,506,624	76.80%

RSU 40 / MSAD 40 - ADULT EDUCATION
Financials for Month Ended - September, 2015

	Adopted FY 2016 Budget	Amount to Date FY 2016	Encumbered to Date FY 2016	Amount Remaining FY 2016	Percent Remaining FY 2016
Expenditures					
Administration	\$ 94,499	\$ 24,874	\$ 59,868	\$ 9,757	10.33%
Workforce Training/Retraining	\$ 3,675	\$ -	\$ -	\$ 3,675	100.00%
High School Completion / GED	\$ 300	\$ -	\$ -	\$ 300	100.00%
Total Expenditures	\$ 98,474	\$ 24,874	\$ 59,868	\$ 13,732	13.95%
Revenues					
Local Assessments	\$ 55,000	\$ 13,750	\$ -	\$ 41,250	75.00%
Workforce Training Fees	\$ 10,000	\$ 159	\$ -	\$ 9,841	98.41%
Miscellaneous	\$ 9,774	\$ 240	\$ -	\$ 9,534	97.54%
Other Grants	\$ 500	\$ -	\$ -	\$ 500	100.00%
Transfer from Enrichment	\$ -	\$ -	\$ -	\$ -	0.00%
State Subsidy	\$ 23,200	\$ -	\$ -	\$ 23,200	100.00%
Total Revenues	\$ 98,474	\$ 14,149	\$ -	\$ 84,325	85.63%
AEFLA Grant					
Expenditures	\$ 4,000	\$ 218	\$ -	\$ 3,782	94.56%
Revenues	\$ 4,000	\$ -	\$ -	\$ 4,000	100.00%
Adult Enrichment					
Expenditures	\$ 15,000	\$ -	\$ -	\$ 15,000	100.00%
Revenues	\$ 15,000	\$ 1,735	\$ -	\$ 13,265	88.43%

RSU 40 / MSAD 40 - FOOD SERVICE PROGRAM

Expenditures	\$ 894,345	\$ 110,595	\$ 401,568	\$ 382,181	42.73%
Revenues	\$ 894,345	\$ 34,413	\$ -	\$ 859,931	96.15%

Student Rep Report – October 15, 2015

Sophie Cohen, Jake Faria, Patrick White

Aspire Higher Week

This week, the Aspire Higher program kicked off. In an effort to prepare students for secondary education, the school brings in different speakers from various schools and programs to discuss the different aspects of the college process. Examples of the program are a seminar on financial aid, a meeting on the admissions process, and the Choices Interest Inventory.

Sports

The soccer teams will be finishing strong over the next week, with the boys team slated to compete in the playoffs at a later date. While the football team is no longer undefeated, they are on track to have one of the best initial seasons for a starting program in state history. Medomak was also the home of last weeks cross country meet.

PSAT

Wednesday the sophomores and juniors became the first students to take the new PSAT. The test was a few hours long, and snack/drink breaks made the day a little more bearable. Hopefully with this practice, the students will be prepared to knock the real SAT out of the park!

**REGIONAL SCHOOL UNIT 40
Board of Directors Meeting
Sign In Sheet
(PLEASE PRINT CLEARLY)
October 15, 2015**

NAME	TOWN
Christina Wotton	Union
Christina Labbe	FVS
Justin Kangas	WCS
Julia Levensaler	Miller, Waldoboro
Nancy Stover	Prescott

