

**REGIONAL SCHOOL UNIT NO. 40**  
**MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 40**

Friendship \* Union \* Waldoboro \* Warren \* Washington  
1070 Heald Hwy.\* PO Box 701 \* Union \* Maine \* 04862  
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Steve Nolan, Superintendent  
Kimberly Schroeter, Director of Instruction

Karla Miller, Business Manager  
Karen Etheridge, Director of Special Services

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**Board of Directors Meeting Minutes**  
**Thursday, November 20, 2014**  
**7:00 p.m.**  
**Union Elementary School – Union**

**School Board Members:** Erik Amundsen, Sara Andrews, Guy Bourrie, Tod Brown, Ann Donaldson, Dana Dow, Danny Jackson, Robert Jones, Lynda Letteney, Bill Moody, Sandra O’Farrell, Errol Silvestri, Brooke Simmons, Bob Williams, Dennis Wooster

**Administrators:** Andrew Cavanaugh, Steve Nolan, Deb Howard, Christina Labbe, Matt Lash, Julia Levensaler, Harold Wilson, Christina Wotton

**Student Representative(s):** Aaron Smeltzer

**I. Opening**

- A. The meeting was called to order by Chair Danny Jackson at 7:03 p.m.
1. Pledge of Allegiance
  2. Declaration of Quorum: 930 out of 1000
  3. Note Absences –Maggie Massengale, Sophie Cohen, Patrick White
  4. Adjustments to the Agenda
    - i. Remove Executive Session 1 MSRA § 405 (6) (D)  
Negotiations with MVEA

**II. Presentations** – Isaak Hynd –Union Elementary School student – Christina read a letter from All Aspects Builders about Isaak’s idea to build “Buddy Benches” for students at Union Elementary and Prescott Memorial Schools. The board also recognized Isaak with a certificate.

**III. Audience with the Public - none**

**IV. Executive Session 1 MRSA 405 (6) (E) Advice from Legal Counsel**

Motion: Errol Silvestri Second: Sandra O’Farrell Vote: 931 – 0 - 0

- a. Time In: 7:12 p.m.
- b. Time Out: 7:45 p.m.

**V. Action as the Result of Executive Session**

No Action

**VI. Executive Session 1 MRSA 405 (6) (B) Student Disciplinary Hearing**

Motion: Sandra O’Farrell Second: Robert Williams Vote: 860 – 0 - 70

- a. Time In: 7:46 p.m.
- b. Time Out: 8:35 p.m.

## **VII. Action as the Result of Executive Session**

Motion: Sandra O'Farrell

Motion that the student under consideration has been deliberately disobedient; the student was actively involved in conduct that violated school policies; as discipline, the student be expelled from school indefinitely pursuant to 20-A MRSA Section 1001 (9) on the grounds that the expulsion is necessary for the peace and usefulness of the schools; the Superintendent give the student and the student's parents written notice of the School Department's findings and conclusions; and I further move that the Superintendent develop a written reentry plan for the student under consideration specifying the conditions for readmission to school.

Second: Guy Bourrie                      Vote: 860- 0 – 70

## **VIII. Consent Agenda**

Motion to approve the minutes of November 6, 2014: Guy Bourrie

Second: Dennis Wooster                      Vote: 835 – 0 – 95

## **IX . Superintendent and/or Chair Reports**

### **A. Superintendent's Report**

1. Notification of Resignation  
Matthew Norton – Ed Tech. III Day Treatment - MVHS
2. Enrollment Update  
Given a copy of the October 1<sup>st</sup> enrollment report
3. Free and Reduced Lunch Counts  
Given a copy of the October 1<sup>st</sup> enrollment report which includes these numbers
4. Research Base  
“In this research brief, NSBA's Center for Public Education looks at indicators of school board effectiveness. From this research, it is clear that school boards in high-achieving districts exhibit habits and characteristics that are markedly different from boards in low-achieving districts. In the most dramatic examples from this research, scholars compared districts with similar levels of poverty and disadvantage to determine factors that separate high-performing districts from those with low performance. In many cases, these differences included the approaches taken by local school boards.”

**Source:** Center for Public Education <http://www.centerforpubliceducation.org/Main-Menu/Public-education/Eight-characteristics-of-effective-school-boards/Eight-characteristics-of-effective-school-boards.html>

### **B. Board Chair's Report**

1. See attached report

### **C. Business Manager's Report**

1. See attached financial

## **D. Student Representative(s) Report**

1. See attached report

## **X. Reports from Schools**

1. Christina Wotton informed the board about our Knox County Teacher of the Year and pointed out a display for Kristi Todd. There will be a banner hanging in the gym for this recognition.  
Christina also thanked Matt Lash for sending two athletes to Prescott Memorial School to remind students about the importance of good behaviors.
2. Harold Wilson informed the board about a grant that Neil Lash will be pursuing for an out building for his heirloom seed project.

## **XI. Educational Issues – None**

## **XII. Action Items**

- A. Approve joining an oil consortium with RSU 13 – amended  
Motion to allow the Superintendent and Business Manager to pursue joining an oil consortium with RSU 13  
Motion: Guy Bourrie                      Second: Sandra O’Farrell      Vote: 930 – 0 – 0

## **XIII. Committee Reports**

- A. Personnel Committee – TBA
- B. Curriculum Committee – December 10<sup>th</sup> @ 5:30 p.m. - MMS
- C. Facilities-Transportation Committee – December 11<sup>th</sup> @ 3:30 p.m. – Bus Garage then Miller School
- D. Finance Committee – December 9<sup>th</sup> @ 5:30 p.m. – Central Office
- E. Negotiations Committee TBA
- F. Policy Committee – December 16<sup>th</sup> @ 5:00 p.m. - MMS
- G. Region 8 Committee – December 17<sup>th</sup> @ 7:00 p.m. – MCST Rockland
- H. Technology Committee – TBA
- I. Many Flags Committee – December 11<sup>th</sup> @ 6:30 p.m. –Rockland, Main Street
- J. Safe Schools – December 16<sup>th</sup> @ 3:30 p.m. – MMS – no meeting in December.

## **XIV. Adjournment**

The meeting adjourned at 9:39

All meetings of the Board, except executive sessions, will be open to the public. All actions of the Board will be taken openly and the deliberations leading to Board action will likewise be conducted openly. The public and district employees are encouraged to attend Board meetings. A time of up to thirty minutes in duration for comments by visitors at Board meetings will be scheduled at the beginning of the Board’s agenda. Board committee meetings are open to the public. Public input is welcomed but the Board Chair may need to limit discussion.