



# MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 40

Friendship \* Waldoboro \* Warren \* Washington \* Union  
1070 Heald Hwy. \* Union \* Maine \* 04862

(207) 785-2277

Fax (207) 785-3119

Francis N. Boynton, Superintendent

Scott Vaitones, Business Manager

Susan R. Jackson, Director of Instruction

Karen Etheridge, Director of Student Services

## PERSONNEL COMMITTEE MEETING MINUTES

Wednesday, February 3, 2010

Medomak Middle School

Waldoboro

<b>Committee members present:</b>	Ron Dolloff, Dennis Wooster, Bonnie Davis Micue, Tod Brown, Mary Genthner
<b>Committee members absent:</b>	
<b>Others present:</b>	Harold Wilson (MVHS Principal), Danny Jackson (Board Vice Chair), Bob England (MMS Asst. Principal), Frank Boynton (Superintendent), Matt Lash (Athletic Director)

### AGENDA

**I. CALL TO ORDER**

Ron called the meeting to order at 5:00 p.m.

**II. QUORUM PRESENT**

A quorum was met with all committee members present.

**III. NOTE ABSENTEES**

None.

**IV. CONSENT AGENDA**

**Review Minutes of January 6, 2010.**

Dennis Wooster moved and Tod Brown seconded to accept the minutes of January 6, 2010. The motion carried 5-0-0.

**V. ADJUSTMENTS TO THE AGENDA**

None.

**VI. SUPERINTENDENT'S REPORT**

Frank Boynton reported on the number of students served by the recently-hired occupational therapist.

**VII. ACTION ITEMS**

**1. Appoint coaches, academic stipends.**

Mary Genthner moved and Tod Brown seconded to send the superintendent's appointments of coaches to the Board of Directors. The motion carried 4-0-1.

Tod Brown moved and Mary Genthner seconded to send the superintendent's academic appointments to the Board of Directors. The motion carried 4-0-1

**2. Appoint custodians.**

Mary Genthner moved and Tod Brown seconded to approve the superintendent's appointments of custodians David Dostie, Blaine Cook, Randy Duke, and Joy Taylor as FTE at Medomak Valley High School; Wayne Turner as FTE at Miller and Julie Erickson as PTE at Medomak Middle School. The motion carried 5-0-0.

**3. Appoint bus driver.**

Bonnie Davis Micue moved and Mary Genthner seconded to approve the superintendent's

appointment of Michael Ledger as a school bus driver. The motion carried 5-0-0.

**4. Review changes to Ed Tech I, Ed Tech II and Ed Tech III job descriptions.**

Consensus was reached to have the job descriptions placed in the book.

**5. Review changes to the Academic Coordinator job description.**

Consensus was reached to have the job descriptions placed in the book.

**6. Review changes made to the Table of Contents for Job Descriptions.**

Consensus was reached to have the job descriptions placed in the book.

**7. Review job description for K-8 secretary.**

Minor adjustments were made to the job description.

**8. Review job description for high school secretary.**

Minor adjustments were made to the job description.

**9. Review job description for adult education secretary.**

Minor adjustments were made to the job description.

**10. Review spring stipends for 2009-2010**

Action taken under Section VII., Item 1.

<b>Sports Stipends 2009-2010</b>				
<b>Name</b>	<b>Position</b>	<b>Year</b>	<b>Step</b>	<b>Stipend Amount</b>
Carlson, Audra	MMS Softball Coach	4	4	\$1,361
Cooper, David	MVHS Boys Tennis Coach	5	6	\$2,251
Pat Delahanty	MVHS JV Softball Coach	5	6	\$2,251
Gould, George	MVHS Girls Track Coach	7	6	\$3,043
Hastings, Scott	MVHS JV Baseball Coach	5	3	\$1,958
Havener, James	MMS 8 <sup>th</sup> Grade Baseball	4	2	\$1,231
McClellan, Tom	MMS Track Coach	4	2	\$1,231
Newcomb, Jacob	MVHS Boys Track Coach	7	2	\$2,514
Oliver, Richard	MVHS Varsity Baseball Coach	8	6	\$3,571
Robbins, Marcia	MVHS Girls Tennis Coach	5	6	\$2,251
Schuft, Gabriel	MMS Asst. Track Coach	3	2	\$1,026
			<b>TOTAL=</b>	<b>\$22,688</b>
<b>Academic Stipends 2009-2010</b>				
Gleason, Steve	MVHS Drama Director (spring)	5	6	\$2,251
Lackoff, Lynn	MVHS Asst. Drama Director (spring)	3	6	\$1,242
Martin, Kenneth	MVHS Tech Director (spring)	3	6	\$1,242
Smith, Deborah	MVHS Costume Director (spring)	2	1	\$705
			<b>TOTAL=</b>	<b>\$5,440</b>
			<b>COMBINED TOTAL=</b>	<b>\$28,128</b>

**VIII. ADJOURNMENT**

Adjourned at 6:00 p.m.

Respectfully submitted,

*Francis N. Boynton*

Francis N. Boynton

Superintendent of Schools

All meetings of the Board, except executive sessions, will be open to the public. All actions of the Board will be taken openly and the deliberations leading to Board action will likewise be conducted openly. The public and district employees are encouraged to attend Board meetings. A time period of up to thirty minutes in duration for comments by visitors at Board meetings will be scheduled at the beginning of the Board's agenda. Board committee meetings are open to the public. Public input is welcomed but the Board Chair may need to limit discussion.