



# MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 40

Friendship \* Waldoboro \* Warren \* Washington \* Union  
1070 Heald Hwy. \* Union \* Maine \* 04862

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Francis N. Boynton, Superintendent

Scott Vaitones, Business Manager

Susan R. Jackson, Director of Instruction

Karen Etheridge, Director of Student Services

## PERSONNEL COMMITTEE MEETING

Wednesday, November 4, 2009

5:00 p.m.

Medomak Middle School  
Waldoboro

### AGENDA

- I. CALL TO ORDER
- II. QUORUM PRESENT
- III. NOTE ABSENTEES
- IV. CONSENT AGENDA  
Review Minutes of September 30, 2009.
- V. ADJUSTMENTS TO THE AGENDA
- VI. SUPERINTENDENT'S REPORT
  - 1. Administrative coverage of Union Elementary School.
  - 2. Stipends committed to date.
- VII. ACTION ITEMS
  - A. Review job descriptions for education technicians
  - B. Discuss ELL Coordinator position
  - C. Review administrator's recommendation for Ed Tech positions

Nominations				
Name	Position	Level	Step	Salary
Day, Michaella	Miller—Ed Tech III	2		\$13.71 per hour
Scott, Carol	MVHS cafeteria worker (25 hrs.)			TBD
Spiller, Janet	WCS—Ed Tech II	0		\$11.81 per hour
TBD	WCS—Ed Tech II or III			

#### D. Review academic stipends

Academic Stipends for 2009-2010				
Name	Position	Level	Step	Stipend Amt.
Connell-Duncan, Debbie	FVS #1 SAT Team			\$200.00
Gleason, Steve	MVHS drama director—winter	5	6	\$2,251.00 or FY10 contract
Hynd, Gaylea	FVS SAT Team			\$200.00

Lackoff, Lynn	MVHS Asst. drama director—winter	3	6	\$1,242.00 or FY10 contract
Martin, Kenneth	MVHS Tech Director—winter	3	6	\$1,242.00 or FY10 contract
Messing, Tiare	FVS #1 SAT Team			\$200.00
Robinson, Bonnie	FVS SAT Team			\$200.00
Smith, Deborah	MVHS Costume Director—winter	2	1	\$705.00 or FY10 contract
			<b>Academic TOTAL=</b>	<b>\$6,240.00</b>

**C. Review sports stipends**

<b>Sports Stipends for 2009-2010</b>				
<b>Name</b>	<b>Position</b>	<b>Level</b>	<b>Step</b>	<b>Stipend Amt.</b>
Hill, Keith	MVHS Ski Trip Coordinator	Misc.		\$250.00
			<b>Sports TOTAL=</b>	<b>\$250.00</b>

**VIII. ADJOURNMENT**

All meetings of the Board, except executive sessions, will be open to the public. All actions of the Board will be taken openly and the deliberations leading to Board action will likewise be conducted openly. The public and district employees are encouraged to attend Board meetings. A time period of up to thirty minutes in duration for comments by visitors at Board meetings will be scheduled at the beginning of the Board's agenda. Board committee meetings are open to the public. Public input is welcomed but the Board Chair may need to limit discussion.